



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
September 15, 2022

1. Call to Order

A motion was made by At Large 1 to open the meeting at 6:00 pm, seconded by Defensive Pistol, and approved unanimously.

Board Members Present:

President: Brian Holder

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

Range Master: Steve Boehme

At Large 1: Ben Price

Defensive Pistol: John Pashain

Board Members not present were:

Vice President: Tom Petaja

At Large 2: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Others in attendance:

Assistant Range Master: David Francia

Guests in Attendance:

William Goodro

Suzette Mulliette

Todd Massey

Wesley Fuller, Poudre School District

2. Approval of Agenda

A motion to approve the agenda with the deletion of item 7.b. was made by the President, seconded by Secretary, and approved unanimously.

3. Member Forum: Guest William Goodro discussed the process for planning and preparation of an area for emergency services helicopter landings on the NCRGC Range. The CRSO will work with Mr. Goodro to explore the requirements and costs.

4. Officer Reports

a. **President:** No report given.

b. **Vice-President:** No report given.



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- c. **Secretary:** As of Sunday, September 11th, 108 new members and 62 new member spouses have completed Safety Orientation along with 2 current spouses. There are 5 new members that have not completed Safety Orientation. The President has scheduled one last Safety Orientation opportunity for Saturday, October 1st at 1:00 pm at the lower range following range cleanup. 150 current member spouses completed their badge renewal by the August 31st deadline. Those badges were mailed on September 6th. The Spouse Application/Smartwaiver link will remain active through the end of September. Badges for the spouses that renewed after the August 31st deadline will be mailed sometime during the week of September 19th. A special thanks is owed to the MSC and Treasurer, who were solely responsible for enrolling our 112 new members during open enrollment with no assistance from the Secretary.

A motion to accept the minutes from the meeting dated August 18, 2022 and place them on file was made by the Secretary, seconded by the Treasurer and passed unanimously.

- d. **Treasurer:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **August 31, 2022**. Total cash on hand in the eight accounts is \$250,019.35 with \$70,797.92 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$92,541.92 and Expenses totaled \$11,570.88. Income came from Capital Improvement fees, Cleanup fees, Interest Program, Interest, Membership dues, and Program Income from the shooting disciplines. Notable Expenses included \$1,500.00 in contingency for the retainer for the Legal Review of the Bylaws, \$105.95 in gifts (\$100 MSC gift card with activation fee), and \$2,523.04 Program expense for discipline support. There are 2 outstanding checks from last fiscal year, one for the Secretary for \$23.06 and the President for \$76.35 which were returned to be re-issued. There are two Not to Exceed motions: The first Not to Exceed is \$14,500.00 from Reserves for the purchase and installation of the 3 new clay throwers, \$13,090.59 for the purchase, \$245.38 installation with a pending refund of \$738.95 for the sale price. The second Not to Exceed is \$3,500.00 from Reserves for Repair of the High House. Weaver Ranch has not cashed the \$22,500.00 check for the Lease payment. Paypal has finally released all the funds that were being held. No monies remain with Paypal. The Paypal account has a \$00.00 balance. Additional detail Program Expense Discipline Support money, \$3,861.02 has been spent to date per Board Motion on September 16, 2021 each discipline chair is eligible to receive up to \$1,000.00 providing monthly events are scheduled (annually for Rimfire Carnival), charge a reduced price to members, submit annual inventory, turn in all receipts, and provide an estimated use of allocated funds. Pre Board meeting action of June 16, 2022, Discipline Chairs need to complete these action by August 1st of each year. To date, the following Disciplines have meet this requirement, Shotgun spending \$1,012.00 (\$12.00 was deducted from the Shotgun



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Discipline account), NRL22 spending \$910.27, First Shots \$984.70, Carnival \$966.05, and Defensive Pistol has spent \$00.00 of its available funds.

A motion to accept the financials ending August 31, 2022, and place them on file for the auditor was made by the Treasurer, seconded by Secretary and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on September 15, 2022, was made by the Treasurer, seconded by Defensive Pistol Chair and passed unanimously.

A motion to ratify the transfer of \$13,090.59 from Reserves to Operations for the purchase of the 3 new clay throwers was made by the Treasurer, seconded by Defensive Pistol Chair and passed unanimously.

A motion to ratify the transfer of \$245.38 from Reserves to Operations for the installation of the 3 new clay throwers was made by the Treasurer, seconded by Secretary and passed unanimously.

Not to Exceed motions with installations need to have a definitive end date.

A motion to ratify the transfer of \$20,000.00 from Operation to Reserves was made by the Treasurer for the Annual Reserve Transfer per the approved budget for fiscal year 2022-2023, seconded by the Range Master and passed unanimously.

5. Other Reports

a. Disciplines:

Shotgun:

This report includes all events following the Skeet & Trap event held on the 2nd Sunday of the previous month and up to and including the bi-monthly Skeet & Trap event on the 2nd Sunday of the month. Standard fees for participants, per round, are \$5 for NCRGC members and \$7 for non-members.

7/27 Wednesday Clays (trap) | Match Directors: Meadows | 5 attendees, 2 RSO's, 4 members / 1 non-members. \$30 collected.

8/14 Bi-monthly event (skeet & trap) | Match Director: Rogers | 8 attendees, 3 RSO, 7 members / 1 non-members. \$81 collected

8/17 Wednesday Clays (skeet) | Match Directors: Meadows | 8 attendees, 2 RSO's, 5 members / 3 non-members, \$72 collected

8/28 Bi-monthly event (skeet & trap) | Match Director: Rogers | 6 attendees, 3 RSO, 5 members / 4 non-member(s). \$44 collected



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Total attendees: 27 | Total collected and given to the Treasurer: \$227
Cash on-hand retained by the SG Chair: \$100

3D Archery

May: 4 attendees, \$40 June: 8 attendees, \$80
July: 11 attendees, \$60
August: 6 attendees, \$0
September: canceled

NRL22

28 shooters attended the August match, and we shot some fun stages including Thunder Down Under; There's A Hole In My Bucket; Top Gun – Never Leave Your Wingman; Rung Out; and Too Tired For This Shoot. We shoot off several barricades including a tank trap, bucket, ladder, and tires. Congratulations to Craig Schneider for taking first place in Open, Ian Saint in Base, and Bryon Fessler in OG/Adaptive. The entry fee is \$15 and Club members can receive a \$5 discount when they sign up. The Match Director no longer keeps cash on hand as the discount is now part of the registration process. Finally, we have gone entirely digital with our scoring, using Kindle Fire 8 tablets and Practiscore.

First Shots

We completed a First Shots seminar on 8/27 for 8 shooters. We have three groups interested in learning to use a shotgun.

Defensive Pistol

September 4
14 Participants (5 RSO, 9 Shooters)
\$125 collected to be deposited.

- b. **Chief Range Safety Officer:** Website traffic analytics have been provided to all Board members. There will be an RSO class on October 22, 9:00 am – 6:00 pm at the River of Life Fellowship in Wellington. The Range Master, Assistant Range Master, and a couple of NRL22 shooters plan to attend the class.

On Wednesday September 14, a couple that lives on Owl Canyon Road near the range came on to the lower Range during the Wednesday Clay Shotgun event and reported that a red pickup truck fired a gun toward their house from Owl Canyon Road while the lady was riding a horse. Speaking to the Treasurer, the husband (Bob) speculated that the person was a member and that the club needs to educate all the members. The wife told the husband “please be quiet, you weren't there, you didn't see anything.” The lady had a picture of a red pickup truck taken somewhere off NCRGC Range property. The



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picture was taken at a distance and no detail other than color and type of vehicle could be discerned. The Treasurer and Defensive Pistol Chair searched both upper/lower ranges and no red pickup truck was found. The Board did not contact law enforcement as we did not witness the incident first-hand, did not have a good description of the offender, and did not have a license plate. The Board consensus is that something happened on Owl Canyon involving a red pickup truck and that the truck used the turnaround in front of the gate. There is no evidence that this incident involved a Club member.

- c. **Range Master:** The September 3 Range Cleanup was cancelled due to rain. The Range Master will be catching up on some of the routine maintenance within the next week. April, President acting in May.

6. Unfinished Business

- a. **Public Events and COVID-19:** It was decided that each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID guidelines. Item to remain on October agenda.
- b. **Legal Review of Bylaws:** The Treasurer sent the legal review to the entire Board along with a summary. The review made a couple of recommendations to add electronic voting and virtual meetings. There was also a recommendation to clarify some of the issues associated with discipline hearings, expelled members, and removal of directors. Also, should add language to clarify when a new applicant becomes a Member. The Board will need to discuss these topics to make recommendations to the membership at the 2023 Annual Meeting.
- c. **Shotgun Houses Electrical Testing:** Results of the electrical testing were sent to Board members and will be provided to the MSC to include in the minutes. The extension cord used to connect the pedestal to the power needs to be replaced.
- d. **Shotgun High House Repairs:** Repairs will proceed now that we have a new Assistant Range Master. At the recommendation of the accountant, a few additional repairs will be made to all shotgun houses to allow the reset of the "end of life" date for these buildings on the reserve study.
- e. **Sale of Old Shotgun Throwers:** Ratification of the e-vote. A total of three offers were received for the old traps; two of the offers were for \$200 with each of the two wanting all three traps and the third offer was from Howell Shooting Supplies, Inc., where new throwers were purchased. Howell offered two years of annual maintenance on the new traps for the Atlas trap that was in the trap house. A quote for the cost of two years maintenance is \$1,156 (\$578 per year).



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An E-vote motion was made on August 24, 2022 to accept the offer for the old Atlas trap thrower from Howell Shooting Supplies, Inc. in trade for two years of annual maintenance of the three new Atlas traps by the Shotgun Chair, seconded by Treasurer, Treasurer – Yes, President – Yes, Vice President – Yes, Range Master – Yes, At-Large 1 – Yes, At-Large 3/Shotgun Chair – Yes, Secretary – Yes, votes were not recorded for 3D Archery, Defensive Pistol. The E-vote motion passed.

A motion was made by to ratify the e-vote motion to accept the offer for the old Atlas thrower from Howell Shooting Supplies, Inc. in exchange for two years of maintenance of the three new Atlas throwers valued at \$1,156.00 by the Treasurer, seconded by the Secretary, and passed unanimously.

There were no offers for the old Western Trap Throwers.

A motion authorizing the Shotgun Chair to dispose of the two old Western Trap Throwers and mounting plates by recycling or give away for free was made by the Treasurer, seconded by Defensive Pistol Chair, and passed unanimously.

- f. **New Trap Thrower Installation:** The installation has not yet been completed.
- g. **Transfer of Firearms from former KYL Chair and Promissory Note:** The transfer will occur on September 24th.
- h. **Instructor Program Renewals:** Members 18623, 18695, and 18392 are paid Instructor Members. Member 18010 will be renewing his Instructor Membership. Member 18128 has paid but is in the process of modifying his insurance to meet club requirements for Instructor Members.
- i. **Replacement Assistant Range Master:** Member 18225 has agreed to serve as the new Assistant Range Master. The Assistant Range Master contract will be for 7 ½ months in order for contract length to run congruent with the other Club contractor period which ends on April 30, 2023.
- j. **Combination Changes:** The Range Master changed the combo to the front gate lock to the new combo for the 2022-2023 Membership Year at sunset on August 31st. Combo change notifications went out to emergency services and vendors the following morning.
- k. **Use of Club Property By Instructor Program Members:** This topic will be addressed at the October meeting.



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7. New Business

- a. **Insurance For Assistant Range Master:** Discussion in Executive Session
- b. **Procedures For Virtual Meetings:** Will be discussed in detail at December meeting in anticipation of possible Bylaws changes.
- c. **Appointment of NRL22 Assistant Match Director:** The NRL22 Match Director would like to appoint Member 18472 as an Assistant Match Director. Member 18472 has been shooting the NRL22 matches for 2 years and is extremely safety conscious, trained RSO. As an Assistant Match Director, he would be provided with the combination to the NRL22 container and sign holders.

A motion was made to appoint Member 18472, a trained RSO as Assistant Match Director for NRL22 was made by Member 18007 the NRL22 Match Director, seconded by At-Large 1, and passed unanimously.

- d. **Poudre School District Clay Target League Use of NCRGC Facilities:** The following 3 motions were made by the Shotgun chain by E-vote on September 3, 2022.

Motion 1: I would like to make a motion to allow the Poudre School District Clay Target League access to the NCRGC shotgun fields for skeet and trap practices and match scoring for six consecutive weeks beginning on Wednesday Sept. 21st and ending on Wednesday October 26th. If needed, another day of the week can be added to accommodate additional PSD League squads. Their cost per skeet/trap round would be \$5 per shooter, all NCRGC club and match rules must be adhered to, their events will be managed by an appointed Shotgun Discipline Assistant and each squad must be run by a certified RSO.

Motion 2: I would like to make a motion to appoint NCRGC member 18194, who is RSO certified by the NCRGC, to the position of Shotgun Discipline Assistant to help manage shotgun events.

Motion 3: I would like to make a motion to allow anyone associated with the Poudre School District Clay Target League to each sign their own single waiver that lists the dates of all current and upcoming League events to be held on NCRGC property in place of requiring a signed waiver from each attendee at every visit. Confirmation that a signed waiver is on file will be required upon each visit before a yellow badge is issued.

The voting results are as follows:

Motion by Shotgun Chair/At-Large 3, Second by Treasurer



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Treasurer - YES, Shotgun Chair/At-Large 3 - YES, Range Master - YES, At-Large 2 - YES, At-Large 1 - YES, Vice-President - YES, Defensive Pistol Chair - YES, Secretary - YES. Votes were not recorded for 3D Archery and President.

A motion to ratify the Shotgun e-vote dated September 3, 2022 was made by the Defensive Pistol Chair, seconded by the Treasurer, and passed unanimously.

Three of the PSD Coaches have taken the Coaching Leadership Safety and Support Class conducted by the High School Clay Target League and are required to have completed additional firearm safety classes. Training certificates will be provided to the CRSO to serve as bona fides until two Coaches take the RSO class offered by NCRGC on October 22nd. Additionally, one current RSO trained Member 18164 is planning to be present at the PSD events. The Poudre School District will be asked to provide a copy of insurance.

- e. **Timer Purchase:** The timers purchased by Defensive Pistol from KYL are damaged or broken. The Defensive Pistol Chair would like to ask that funds from the inactive KYL account be applied to replacement timers for Defensive Pistol.

A motion was made to transfer \$420.00 from KYL to Defensive pistol for the purchase of new timers was made by the Treasurer, seconded by the Secretary, and passed unanimously.

- f. **Sale of Surplus NRL22 Steel:** The NRL22 discipline has some used target stands that are heavily worn due to repeated use the need to be disposed of.

A motion was made to allow the NRL22 Chair to dispose of used NRL22 steel target stands, seconded by the Range Master, and passed unanimously.

A break before executive session was called at 8:09 pm.

8. Executive Session

A motion to go into Executive Session at 8:25 pm for discussion of the Assistant Range Master Contract Insurance Requirement was made by the Secretary, seconded by the Defensive Pistol Chair, and passed unanimously.

A motion was made to come out of Executive Session at 9:00 pm, seconded by the Defensive Pistol Chair, and passed unanimously.

There is an issue with contractor insurance that will need to be explored further prior to renewing future contracts.



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9. Adjournment

A motion was made to adjourn the meeting at 9:01 pm by the Treasurer, seconded by the Defensive Pistol Chair, and passed unanimously.