



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

1. Call to Order

A motion was made by Vice-President to open the meeting at 6:00 pm, seconded by At Large 3, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Defensive Pistol: John Pashain

KYL: Shannon Walford

Board Members not present were: None

Others in attendance:

Assistant Range Master: Dean Sailer

Member: Charles Boehme

Guests in Attendance: None

2. Approval of Agenda

A motion to approve the agenda with the addition of 7.e. Firearms Legal Protection and 7.f. Relocation of a Porta Potty was made by the Secretary, seconded by the Treasurer, and approved unanimously.

3. Member Forum: Member 18006 asked if there are any plans to add yardage markers to the rifle range. The Board supports this idea.

4. Officer Reports

a. President: President's report will be handled under Range Master report.

b. Vice-President: No report given.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

c. Secretary:

A motion to accept the minutes dated April 21, 2022 and place them on file was made by the Secretary, seconded by At Large 2 and passed unanimously.

d. **Treasurer:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of April 30, 2022. Total cash on hand in the nine accounts is \$160,841.72 with \$83,863.35 of that set aside for Reserves for future repairs or replacement. Per Board motion, I closed the Rimfire Challenge checking account and transferred the \$1,459.89 balance to Operations. Income for the month totaled \$130.67 and Expenses totaled \$15,977.92. Income came from Interest and Program Income from the Disciplines. Notable Expenses included \$756.77 in Contingency (\$210 for the Larimer County Deputy for the Special Meeting and \$546.77 for ammo for the 2nd Annual Multidiscipline Event) and \$8,311.27 for Insurance (General Liability policy). The rest of the expenses were normal for this time of year. You were provided the Balance Sheet as of 4/30/22 and the Balance Sheet as of 5/1/2022. The total liabilities and equity on both Balance Sheets are \$160,841.72 and that is our starting balance for the new Fiscal Year which started on 5/1/2022. You were also provided with the final budget for FY2021-2022. We budgeted \$154,010 in Income for last Fiscal Year and the actual was \$168,448.71. This was mainly due to higher than budgeted fees (Capital Improvement and Cleanup) and these are extraordinarily hard to budget for as they fluctuate so much. Additionally, we budgeted \$144,990 in Expenses for last Fiscal Year and the actual was \$146,415.34. This is fantastic budgeting, and the Board should be very proud of these numbers. Additionally, you were provided with the current budget for FY2022-2023. We budgeted \$161,160 in Income and \$158,700 in Expenses for a net difference of \$2,460. This will be the third year in a row that we did not increase Membership Dues. Weld County Fish and Wildlife (our closest comparable) increased their Membership Dues to \$155 last year and \$160 this year. I am tracking two Contingency motions, as follows: \$750 NTE to replace stolen Club property for First Shots (\$0 spent as of 4/30/2022) and \$1,500 NTE for the 2nd Annual Multidiscipline Event (\$546.77 spent as of 4/30/2022). We have \$1,724.80 in outstanding payables for last Fiscal Year so please cash your e-checks as soon as possible. We need to ratify two payments for last Fiscal Year, one for Steel Challenge and one for the Website.

A motion to accept the financials ending April 30, 2022 and place them on file for the auditor was made by the Treasurer, seconded by 3D Archery and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on May 19, 2022 was made by the Treasurer, seconded by At Large 3 and passed unanimously.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

A motion to ratify the purchase of a \$300 gift card (\$305.95 total with activation fee) for the Steel Challenge chair for outstanding service to the Club was made by the Treasurer, seconded by the Secretary and passed unanimously.

A motion to ratify the quarterly payment of \$450 to Mountain Web Design (President authorized the Treasurer to sign the check as it needed to post for last Fiscal Year) was made by the Treasurer, seconded by the Defensive Pistol Chair and passed unanimously.

5. Other Reports

a. Disciplines

NRL22

There is no NRL22 match in May and we start back up in June. We will be charging \$10 for members and \$15 for non-members. We have three shooters representing the Club at Nationals this year including Jeramie Walker, Jason Pruett, and Erin Pruett. We wish them the best of luck and thank them for their sportsmanship and willingness to share their time and talent with other shooters.

First Shots

We completed a First Shots seminar for 10 new shooters on May 6th. Additional First Shots seminars are scheduled for May 14th, May 24th (x2), and May 26th.

Annual Rimfire Carnival

We are beginning our preparations for the 7th Annual Rimfire Carnival which will be held on August 13th. We will be charging \$10 for members and \$15 for non-members.

Shotgun

2-27-22 Match 5 members 1 non-member and 44.00 was collected.

3-13-22 Match canceled in celebration of Shotgun Chairs Birthday.

3-27-22 Match had 11 members 0 non-members and 70.00 was collected.

4-10-22 Match canceled due to special meeting.

4-24-22 Match 12 members 3 non-members and 101.00 was collected.

5-8-22 Match was canceled in honor of Mothers' Day.

Discipline Chair keeps \$100 on hand for making change in addition to above mentioned monies.

3D Archery

4 Attendees, collected \$40.00.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

Defensive Pistol

15 Attendees, (9 shooters and 6 RSOs), deposited \$120.00 with \$100.00 on hand.

- b. **Chief Range Safety Officer:** One member inquired about an area to move and shoot with both pistol and rifle. Our facilities aren't designed to handle that type of action.
- c. **Range Master:** President, acting range master. Range Cleanup Report has been completed and turned in to Secretary. 104 members attended. Most items were completed. Painting the Ready and Firing lines was not completed and will need to be professionally contracted. Rain gutters and metal flashing repair will also need to be professionally contracted. We plan to implement scanning barcodes on member badges for RCU attendees at some point. More experimentation needs to be done to work out the details of the process.

6. Unfinished Business

- a. **Public Events and COVID-19:** Each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID guidelines. Item to remain on June agenda.
- b. **Tractor Disposition:** Two bids were received by the due date 5-17-2022 to purchase the 1978 International Pay Loader Model 240A tractor and implements. One bid was for \$2800 from Member number 18393 and the other was for \$3500 from Member number 18659. The tractor and all associated implements will need to be removed from club property within 45 days of completion of repairs or storage fees will be assessed. Implements/materials included in the sale are 2 diesel cans, hydraulic fluid, rake, blade, and brush hog.

A motion to sell the 1978 International Pay Loader Model 240A tractor and implements including keys, manual, 2 diesel cans, hydraulic fluid, rake, blade, and brush hog, as is, to the high bidder, Member 18659, for \$3,500, with the proceeds to go into Operations, to be removed from club property within 45 days of repair or a \$50/month storage fee will be assessed, was made by At Large 3, seconded by the Secretary, and passed unanimously.

- c. **Keys/Combo Locks:** The Vice-President will review combo lock numbers. Keys have been matched with respective keyed locks and are available for other uses as needed or future sale.
- d. **2nd Annual Multi-Discipline Event:** The Defensive Pistol Chair reported the 2nd Annual Multi-Discipline Event was attended by 21 people. The event well-organized and extremely safe. Attendance was probably impacted by the timing of local graduations



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

Additional marketing may be helpful in the future. Assistance was provided by The Young Marines.

- e. **Changes To Bylaws:** Objective 1 will be changed to add 3D Archery.

A motion to amend the motion for Changes To Bylaws in Item 6.g. from the April 21, 2022 minutes to include Archery in Article II Objective 1 was made by the Secretary, seconded by At Large 2, and passed unanimously.

The proposed Bylaws will be presented to the membership for vote at the Annual Meeting in July.

- f. **Range Directional and Closure Signs:** At Large 1 has worked out an ingenious, easily accessible design to allow multiple interchangeable signs. The signs will be located both inside the front gate and at the fork between the lower ranges and rifle range. The Board enthusiastically supports the work and plan proposed by At Large 1 on this project.
- g. **Gate Damage:** The gate at Tac Bay 1 that was damaged has been repaired and switched with the gate at the pistol range. The Board decided that it would be appropriate to assess a damage fee of \$150 to Instructor Member number 18695 for the additional work needed to repair the gate. The damage fee will be used for range maintenance.
- h. **Range Master Volunteer:** After attending a previous Board meeting and multiple range cleanups, member 18388 has agreed to accept the position of Range Master. He will be appointed by the President immediately serving the remainder of the term until Board elections at the Annual Meeting in July. The Board affirmed the President's appointment of member 18388 as the Range Master without objection.
- i. **RSO T-Shirts:** The 3D Archery Chair is exploring the purchase of RSO T-Shirts to be purchased out of supplies. The Board has authorized the 3D Archery Chair to proceed.
- j. **Shotgun Chair Volunteers:** The current Shotgun Chair will be stepping down effective May 22, 2022 at 16:01 pm. Several members have made themselves available to serve as Discipline Chair Assistants.

A motion was made to appoint member number 18047 as the Shotgun Discipline Chair effective May 22, 2022 at 16:01 pm, by the Treasurer, seconded by the Secretary, and passed unanimously.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

Member 18047 is already serving on the Board of Directors as At Large 3. He will now also be a Board Member as a Discipline Chair. The Treasurer will notify our insurance carrier of Member 18047's new responsibilities. The current Shotgun Chair has requested the Board's permission to donate one youth and one adult Shotgun from the Shotgun Discipline to the First Shots Discipline. One youth and one adult shotgun will be transferred to the new Shotgun Discipline Chair with all transfer fees to be paid by the club. Promissory notes will be completed by the new Shotgun Chair and First Shots Chair.

A motion was made to transfer one adult and one youth shotgun from the Shotgun Discipline to the First Shots Discipline, one adult and one youth Shotgun to the new Shotgun Chair, by the current Shotgun Chair, seconded by 3D Archery, and passed unanimously.

A motion was made to transfer the Shotgun Discipline cash on hand totaling \$100 to the incoming Shotgun Chair on 5-16-2022 at 16:01 pm, by the Shotgun Chair, seconded by the Defensive Pistol Chair, and passed unanimously.

A motion was made to remove the Shotgun Chair from the bank account and destroy the Shotgun Chair debit card, by the Treasurer, seconded by At Large 3, and passed unanimously.

A motion was made to appoint Member 18149, Associate Member 18149, Member 18041, Associate Member 18041, Member 18006, and Member 18732 as Shotgun Discipline Assistants, by the Incoming Shotgun Chair, seconded by the Secretary, and passed unanimously.

The Board has directed the incoming Shotgun Chair to conduct proper training of the Shotgun Discipline Assistants on the safe handling of equipment and events. All Shotgun Discipline Assistants are Range Safety Officer certified.

- k. **Range Safety Rules:** Changes identified last month have been made. Pistol Range: pistol caliber carbines, pistols with braces of any type not allowed on pistol range. Tactical bays 1 & 2: closed when skeet and trap fields are use but stay open when manual thrower is in use. Shotgun Fields: 7 ½ - 9 shot only. Skeet & trap are closed when Tactical Bays 1 & 2 are in use. Manual thrower open when Tactical Bays 1 & 2 are in use. Archery: changed spelling of "knock" to "nock". Manual throwers (shotgun field): 7 ½ - 9 shout only. Rifle Range: Pistol caliber carbines are allowed on rifle range.

A motion to approve the above changes to the Safety Rules was made by the Secretary, seconded by At Large 3, and passed with 8 yes votes, Defensive Pistol Chair and Vice-President abstained.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

- l. **Disciplinary Committee Policy:** At Large 2 has created a draft policy to provide more structure to the composition of the disciplinary committee and procedure for conducting disciplinary hearings. The policy will be reviewed for further updates and future adoption.
- m. **Out-Processing of Board Members Policy/Procedure:** The Defensive Pistol Chair suggested that there be some sort of procedure or defined process for a Board Member departing.

7. New Business

- a. **RSO/4-Wheeler:** 3D Archery Chair wanted clarification on who should be allowed to use the club 4-wheeler. The Treasurer will inquire with our insurance agent about coverage for individuals operating the 4-wheeler.
- b. **Range Layout 3D Archery:** The 3D Archery Chair would like to add the 3D Archery range to the range layout on the website. The Board enthusiastically supports this idea. The 3D Archery Chair will work with the webmaster and At Large 1 to add the 3D Archery Range layout to the website.
- c. **Range Cleanup Giveaways:** The Board discussed the options for giveaways handed out at Range Cleanups and the \$500.00 gift certificate used as an incentive to encourage attendance at Range Cleanups in future years.
- d. **Legal Review of Bylaws:** The Treasurer is asking other Board members to help identify firms to do a legal review of our Bylaws. A legal review will be necessary at some point after our Annual Meeting in July.
- e. **Firearms Legal Protect:** Firearms Legal protection has approached a couple of Board Members about partnering with our club to offer individual members legal protection. The Board discussed the possibility of having representatives of multiple Firearms Insurance firms conduct presentations to the members.
- f. **Location of Porta Potties:** The Defensive Pistol and 3D Archery Chairs inquired about having one of the porta potties down near the 3D Archery Range. The Treasurer reported that the company that services the porta potties has indicated in the past that they will not service them beyond the fence line. The Treasurer will contact the service company to ask the question.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
May 19, 2022

8. Executive Session

Executive Session was not necessary.

9. Adjournment

A motion was made to adjourn the meeting at 9:48 pm, seconded by At Large 2, and passed unanimously.