



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
March 17, 2022

1. Call to Order

A motion was made by Secretary to open the meeting at 6:00 pm, seconded by At Large 3, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Defensive Pistol: John Pashain

Steel Challenge: Steve Jessup

Board Members not present were:

At Large 1: Ben Price

KYL Chair: Shannon Walford

Others in attendance:

Assistant Range Master: Dean Sailer

Member Services Coordinator: Leslie Shoecraft

Guests in Attendance:

Tanner Raubenstein, ORIGIN

2. Approval of Agenda

A motion to approve the agenda was made by the Treasurer, seconded by Secretary, and approved unanimously.

3. Member Forum: Shotgun Chair asked, on behalf of a member, when long range gongs will be available for member use. President responded more research is needed.

Treasurer, At large 1 and Defensive Pistol chair toured the ORIGIN facility in Windsor.

ORIGIN loaned a few targets to the Club that were set up and demonstrated at the range.

Tanner presented to the Board the history of ORIGIN and product availability; demo stands were passed around. They are sponsoring the April NRL22 match.



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4. Officer Reports

- a. President: The Board retreat was held at the River of Life Annex in Wellington on March 12, 2022, budget review took place during the retreat. Catering was provided by BBQ Love Shack in Wellington.
- b. Vice-President: No report given.
- c. Secretary: The 2021 document box will be closed and sealed.

A motion to accept the minutes – dated February 17, 2022, -- and place them on file was made by the Secretary, seconded by At Large 3 and passed unanimously.

- d. **Treasurer:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **February 28, 2022**. Total cash on hand in the nine accounts is \$187,035.01 with \$87,577.81 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$695.61 and Expenses totaled \$5,810.23. Income came from Interest and from Program Income from the shooting disciplines. Notable Expenses included \$158.69 for the CIP – Gitchel Classroom, \$256.55 in Contingency (special meeting and new range signs), \$142.20 for Electric, and \$1,925.90 for NRL22 (new targets, per Board motion). The cost of the Special Meeting is currently \$1,455.22 to date, which includes \$165 for envelopes, \$490.22 for printing and postage, and \$800 for meeting space. There will be an additional cost of approximately \$210 for an off-duty deputy to attend the special meeting.

A motion to accept the financials ending February 28, 2022, and place them on file for the auditor was made by the Treasurer, seconded by Defensive Pistol chair and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on March 17, 2022, was made by the Treasurer, seconded by Secretary and passed unanimously.

A motion to donate \$80 to River of Life Fellowship for meeting space at the AMP for the Board Retreat on March 12, 2022, was made by the Treasurer, seconded by Secretary and passed unanimously.

5. Other Reports

a. **Disciplines**

Steel Challenge Once again, weather got in the way of holding a Steel Challenge match! We had to cancel the match for February 26th. Our next match is scheduled for



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March 26th once again let's hope for more favorable weather and range conditions! We still have all those new SC steels to break in... Hope to see you then!

Steel Challenge chair is stepping down as of April 11, 2022 but hopes at some time be able to resume the role. Steel Challenge chair will finish and turn into Treasurer the inventory, procedures for how to set up a challenge are also being written.

NRL22 The Club hosted the monthly NRL22 match on February 19, 2022, and 33 shooters participated in some Valentine-themed stages including Love is a Battlefield, I Hope I Don't Miss, Is this Love?, Stairway to Love or Hate, and Marty's Bucket of Hearts. The fun stages included Not Today Cupid and I'm With Cupid. Congratulations to our first-place winners including Jeramie Walker (Open), Steve L (Base), Bevin Walker (Ladies), Doug Lynch (OG/Adaptive), and Jennavieve Walker (Young Guns). It was a great day of shooting despite the melting snow that created a muddy mess. We raffled off ammo, hats, water bottle, MOA riser, shooting bags, sling, etc. This is the final match of the 2021-2022 season. There will be local matches for fun, prizes, and practice in March and April 2022 and the Championship Competition will take place in May 2022. The April 2022 match will be free, and it will include a BBQ and raffle items. Please contact the Match Director if you have any questions (nrl22@ncrgc.org). Scores are posted on the NCRGC website (www.ncrgc.org) as is the link to sign up for next month's match

First Shots Chair is in the process of rescheduling two First Shots handgun seminars with the Rocky Mountain Young Marines due to weather.

3D Archery is starting back up for the season, an article will be in the newsletter.

- b. **Chief Range Safety Officer** The rifle range trauma kit mailbox for the 3D Archery shed is ready to be installed during the April range clean up. A couple of people have shown interest in the next RSO Course.
- c. **Range Master** Vice President, acting range master. 31 members showed up. The weather was brisk and trying to snow. We did basic clean-up and safety checks on Berms and Targets. Rangemaster sheds inventories done. Gave away 2 hats to members who showed up. More Waiver forms were created for our Bins. We put orders in to buy more Gravel for use at the range, and 2x2 boards for range target build-out. We need dry pasture grass seed; cost is \$235 for 50lb bag. President suggested getting prices from Sharp Brothers seed in Greeley, Treasurer will get additional prices, item to be placed on April agenda. Assistant Range Master completed the monthly range cleanup check list and is turning it into the Secretary, a copy will be uploaded to Google drive. Treasurer is Acting Range Master in April, President acting in May.



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6. Unfinished Business

- a. **Public Events and COVID-19** It was decided that each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID guidelines. Item to remain on April agenda.
- b. **Club Inventories** Defensive Pistol turned in inventory, Steel Challenge will turn in revised inventory. Range Master shed inventory needs to be done.
- c. **Tractor Disposition** Spring is a good time to sell tractors and parts and repair options for the old Club tractor are difficult to find. President asked the Board for approval to sell the tractor.

A motion authorizing President to research and sell the tractor and attachments and communicate information about the sale to the Board via e-mail, was made by Secretary, seconded by At Large 3, and passed unanimously.

- d. **Gitchel Classroom project costs.** Defensive Pistol chair and At Large 1 submitted the final project costs, Treasurer created a spreadsheet of the costs for the Board to review. Total project cost, if contracted out would be \$14,234.49. Thanks to volunteer hours and donations, the Gitchel Classroom project cost to the Club is \$3,715.87. Total motions to date add up to \$2,000, a motion for the remaining amount of \$1,715.87 from reserves and a motion to accept the donations need to be made.

A motion to accept the following donations, totaling \$2,812.82, was made by Secretary, seconded by Treasurer. and passed unanimously.

<i>Date</i>	<i>Amount</i>	<i>Item</i>
<i>12/27/2021</i>	<i>\$371.99</i>	<i>Drywall (Bryon)</i>
<i>12/27/2021</i>	<i>\$1,500.00</i>	<i>Labor to Install Drywall (Ben)</i>
<i>1/4/2022</i>	<i>\$344.14</i>	<i>TV/white board/bulletin boards (Bryon)</i>
<i>1/7/2022</i>	<i>\$40.00</i>	<i>Wiring (Ben)</i>
<i>1/7/2022</i>	<i>\$40.00</i>	<i>AV boxes/cables (Bryon)</i>
<i>1/7/2022</i>	<i>\$60.00</i>	<i>AV boxes/cables (Ben)</i>
<i>1/20/2022</i>	<i>\$28.98</i>	<i>Supplies (John)</i>
<i>12/27/2021</i>	<i>\$340.00</i>	<i>Mileage (Ben)</i>
<i>12/27/2021</i>	<i>\$25.00</i>	<i>Mileage (Bryon for John's mileage)</i>
<i>12/27/2021</i>	<i>\$62.71</i>	<i>Mileage (Bryon)</i>
<i>Total</i>	<i>\$2,812.82</i>	

A motion authorizing Treasurer to transfer \$1,715.87, from reserves for the final cost of the Gitchel Classroom was made by Treasurer, seconded by At Large 3, and passed unanimously.



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Secretary will write a newsletter article announcing the completion of the Gitchel Classroom project. A vacuum need to be purchased so that the room can be cleaned and vacuumed after use. Treasurer and Assistant Range Master will create a clean up check list and purchase the vacuum.

- e. **Spring Multi-Discipline Event** KYL 22, Defensive Pistol, NRL22 and 3D Archery will host the event. Item to remain on April agenda.
- f. **Club Facebook Account-Violation Case #20211006** – Executive Session
- g. **Changes to bylaws** April and May are the time to amend the Bylaws for members to vote on during the July 9, 2022, Annual Meeting. Treasurer mentioned updates to the indemnification clause, proxy voting and the appeal process. At Large 3 and Treasurer will organize the bylaws committee. Item to remain on April agenda.
- h. **NRL22 replacement steel purchase** All old NRL22 steel was scraped at Colorado Iron & Metal.
- i. **Range directional and Closure Signs** Tabled to April agenda
- j. **Keys** –At large 1, 3D Archery and Shotgun chairs need to turn in their shed keys. Key forms are shredded after discipline turns in the keys that are checked out to them. Vice President uploaded a combinations spreadsheet to the Range Master Google folder. Item to remain on April agenda.

7. New Business

- a. **KYL Promissory Note** Tabled to April Agenda

A motion cancelling the Promissory Note dated December 25, 2019, for Chance Snider for two Ruger 1022 rifles as he is no longer the discipline chair was made by Treasurer, seconded by Secretary, and passed unanimously.

- b. **Safety Incident #20220313** Vice President sent a notice to member 18246 regarding reported violations of the guest policy, membership policy and range safety policy.
- c. **ORIGIN/NCRGC Partnership** Discussed during member forum
- d. **Dues, Fees and Budget for FY2022-2023** Treasurer handed out a draft budget to be approved at the April meeting.



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A motion to keep the membership dues at \$150 for fiscal year 2022/2023 was made by Treasurer, seconded by At Large 3, and passed unanimously.

A motion to keep the capital improvement fee at \$150, the range cleanup fee at \$125 and the lost badge fee at \$25 for fiscal year 2022/2023 was made by Treasurer, seconded by At Large 3, and passed unanimously.

- e. **Reserve Study** The Treasurer updated the reserve study as of March 17, 2022. To be fully funded the club needs \$227,155. Best practice is 80% funding which is \$181,724. Currently the club has \$87,557 in reserves leaving a shortfall of \$94,167. The Board has budgeted a \$20,000 reserve contribution for the 2022/2023 fiscal year.
- f. **Contracts for Independent Contractors** Independent Contractor contracts expire May 1, 2022.

A motion to accept the Member Services Coordinator independent contractor agreement, effective May 1, 2022, was made by Treasurer, seconded by Secretary, and passed unanimously.

A motion to accept the Assistant Range Master independent contractor agreement, effective May 1, 2022, was made by Treasurer, seconded by 3D Archery chair, and passed unanimously.

A break before executive session was called at 8:09 pm.

8. Executive Session

A motion was made by At-Large 3 to go into Executive Session at 8:15 pm for discussion of Discipline Case 20211006, seconded by the 3D Archery Chair, and passed unanimously.

A motion was made by At-Large 3 to come out of Executive Session at 9:40 pm, seconded by the Secretary, and passed unanimously.

9. Adjournment

A motion was made by the Treasurer to adjourn the meeting at 9:41 pm, seconded by At-Large 2, and passed unanimously.