



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
February 17, 2022

1. Call to Order

A motion was made by At Large 3 to open the meeting at 5:58 pm, seconded by Vice President, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

KYL Chair: Shannon Walford

Steel Challenge: Steve Jessup

Board Members not present were:

Defensive Pistol: John Pashain

Others in attendance:

Member Services Coordinator: Leslie Shoecraft

Members in Attendance:

18713

2. Approval of Agenda

A motion to approve the agenda removing 6. Unfinished Business e. Shed Names, tabling to March meeting h. Gitchel Classroom project costs and j. Spring Multi-Discipline Event, adding New Business 7.c. Keys was made by the Secretary, seconded by Treasurer, and approved unanimously.

3. Member Forum: No Members Presented

4. Officer Reports

a. President: No report given

b. Vice-President: A combo lock has been installed on the instructor shed.

c. Secretary: The 2021 waivers have been collected and turned into the Secretary; waivers will be sealed in the 2021 box.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
February 17, 2022

A motion to accept the minutes – dated December 16, 2021 -- and place them on file was made by the Secretary, seconded by Treasurer and passed unanimously.

A motion to accept the minutes – dated January 20, 2022, minutes -- and place them on file was made by the Secretary, seconded by Vice President and passed unanimously.

The Annual meeting will be held at River of Life Fellowship in Wellington on July 9, 2022.

Treasurer Report: A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **January 31, 2022**. Total cash on hand in the nine accounts is \$192,149.63 with \$87,577.14 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$701.36 and Expenses totaled \$4,937.63. Notable Income included \$385.10 in Other Income (RSO course) and -\$87.95 for Defensive Pistol (reloading die for the President per the Defensive Pistol Chair). Notable Expenses included \$115.84 for Electric and \$846.87 for Range Maintenance (the January RCU was cancelled). Portable Restroom Solutions is now sending electronic invoices, something we suggested years ago. Per Board motion, I created a new line item called CIP – Gitchel Classroom and reallocated them to Reserves. The Current Budget was also provided to all Board members with figures as of January 31, 2022. This marks the end of our third quarter. Income was higher than expected due to Capital Improvement Fees and Cleanup Fees. Expenses are on track with a few overages that we need to discuss at the Board retreat. Printing, Publications, Postage is under budget by \$2,599.69. Recommend we order more guest waivers and badges, if needed.

A motion to accept the financials ending January 31, 2022 and place them on file for the auditor was made by the Treasurer, seconded by Skeet & Trap chair and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on February 17, 2022, was made by the Treasurer, seconded by Secretary and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space at the AMP for the Range Safety Officer (RSO) course on January 29, 2022, was made by the Treasurer, seconded by At Large 3 and passed unanimously.

5. Other Reports

a. Disciplines

NRL22 The Club hosted the monthly NRL22 match on January 15, 2022, and 40 shooters participated in some New Year's-themed stages including In And Out New Year's Style, After Party Mess, Time Square Ball Drop, Lost At The Party, and Rockin'



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
February 17, 2022

The Roof. The fun stages included New Year, New Barricade and Happy Birthday Mr. Match Director. Congratulations to our first-place winners including Michael Watt (Open), Justin Ford (Base) and Doug Lynch (OG/Adaptive). As a reminder, there must be at least three shooters in a category to award first-place. Special thanks to everyone who helped set up and tear down. We raffled off a backpack, ammo, hats, gift certificate, water bottle, cleaning kit, and binoculars. Scores are posted on the NCRGC website as is the link to sign up for next month's match.

First Shots First Shots chair scheduled two First Shots handgun seminars with the Rocky Mountain Young Marines on March 1, 2022, from 1 pm to 4 pm and April 30, 2022, from 10 am to 1 pm. Each seminar can accommodate up to 8 shooters. Chair will ask for RSO assistance given the size of the seminars. Tactical Bay 1 and the Gitchel Classroom are closed for the seminars starting 1 hour prior for setup and ending 1 hour after for tear down. Shotgun Fields are closed when Tactical Bays are in use. Additional seminars will need to be scheduled as they have 28 Young Marines, and they expect most of them will want to do this.

Steel Challenge There was no SC match in January due to weather. Hope to have the next SC match on Feb 26th - pending weather, again... Continue to adjust the SC shed - it'd be nice to keep the mice out, but that seems to be a dream, in reality the mice win. Restocked the 2x4's used during the match, new supplies cut to length. Didn't have to buy new boards this time, next time will require a purchase. No more stock on hand!

Hunter Education Our hunter education classes and instructors are on hold until the Colorado Parks and Wildlife office comes to a reasonable solution to their demands on the instructors for the class's concerning what they expect regarding health concerns. The current directives from the state are too burdensome for the instructors at the club to live up to. I will let you know when this changes and we can go back to instructing Hunter Education classes. A request from a Division of Wildlife Game Warden was made to hold a Hunters Education class at the range but has not responded to return phone calls.

Shotgun

01/23/22 4 members 1 non-member participated \$56.00 collected.

02/13/22 6 members 1 non-member participated \$54.00 collected.

Discipline Chair keeps \$100 on hand to make change in addition to the above reported monies.

- b. **Chief Range Safety Officer** A mailbox for the trauma kit has been mounted below the handicap table at the pistol range. A second mailbox will be mounted on the 3D Archery shed. 9 people attended the RSO class, 3 sign ups did not attend, the course \$135.00 course fee is being held by the Treasurer for non-attendees to attend a future RSO Course. The Board discussed creating a 3D Archery RSO Course.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
February 17, 2022

- c. **Range Master** President was acting range master for the month of February. The latch on the rifle range porta potty has been repaired. Staplers with chains were installed by the Assistant Range Master. 39 members and guests attended the February 12, 2022, RCU. The old manual thrower is back up; the new thrower has a stripped bolt that needs replaced. Trim has been installed on the Gitchel Classroom windows. Vice President is the acting range master in March. Treasurer is the acting range master in April.

6. Unfinished Business

- a. **Public Events and COVID-19** It was decided that each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID guidelines. Item to remain on April agenda.
- b. **Range Directional and Closure signs** At Large 1 has the boards cut and partially routed the frames. Item to remain on March agenda.
- c. **Club Inventories** Steel Challenge needs to update the inventory since purchasing new steel. Defensive Pistol chair miscellaneous items need to be inventoried during a range clean up.
- d. **Disposition of old Steel Challenge steel** All old steel has been disposed of either through purchase or scrap. The four individuals who purchased used steel targets are Matthew Bradley \$65, Mark Richtermeyer \$100, Tim Reed \$25, and A. J. Glaser \$75 for a total of \$265.00. The new steel is assembled, painted, and stored in the SC shed.
- e. **Civilian Marksmanship Program** Thank you to member Derek Bergin who completed, submitted, and paid the fee to the Civilian Marksmanship program. Club members can now purchase guns through the program, the Northern Colorado Rod and Gun Club membership number is: 051070
- f. **Board Retreat and Budget Preparation** The Board retreat will be held March 12, 2022, from 10 am – 4 pm at the Treasurer's home. BBQ will be catered by The BBQ Love Shack in Wellington.
- g. **NRL 22 replacement steel purchase** Steel is on order, all old steel will be scrapped. Item to remain on March agenda.

7. New Business

- a. **Constant Contact text messages** A few members showed up for the February 5, 2022, range clean up that was cancelled. One of these members suggested, when events are cancelled, the club send members text messages. Constant Contact, for an additional



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
February 17, 2022

monthly fee, does offer a text option. At large 3 said that E-mail to text service is offered at no extra charge with cell phone plans. The Board discussed the possibility of adding a receive text option to members during 2022-2023 membership renewal. Currently, if event dates are changed or cancelled, members need to check the website and phone message, both are updated with this information. Treasurer said that during a prior membership renewal, the opportunity to sign up for cancellation e-mail notification was available. However, feedback from the members was that too many e-mail notifications are being received resulting in several members opting out.

- b. **General Liability Insurance** The General liability premium is due in March, completing a questionnaire is required with the application. The Board answered the questionnaire, and the President signed the application for renewal of Gun Club General Liability insurance.
- c. **Keys** Cost of rekeying and time to track who has been assigned keys is burdensome. The Board decided to migrate from key locks to combination locks on the sheds. Assistant Range Master will purchase the combination locks, Board members will turn in their keys. A spreadsheet with combinations will be created by Vice President and maintained by the Range Master.

8. Executive Session

A motion was made by At-Large 3 to go into Executive Session at 7:33 pm for privacy reasons to discuss Discipline Case# 2021006, seconded by the Secretary, and passed unanimously.

A motion was made by At-Large 2 to come out of Executive Session at 9:45 pm, seconded by the Vice-President, and passed unanimously.

A motion was made by the Secretary to spend, not to exceed, \$2500 out of contingency for a venue, security, and office supplies for a Special Meeting to conduct a member expulsion appeal hearing in Discipline Case# 2021006 per By-Laws Article III, Section 6., seconded by At-Large 3, and passed unanimously.

9. Adjournment

A motion was made by the Treasurer to adjourn the meeting at 9:48 pm, seconded by At-Large 2, and passed unanimously.