



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
January 20, 2022

1. Call to Order

A motion was made by At Large 3, to open the meeting at 6:00 pm, seconded by Defensive Pistol Chair, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Defensive Pistol: John Pashain

Know your Limits Chair: Shannon Walford

Steel Challenge: Steve Jessup

Board Members not present were:

At Large 1: Ben Price

Others in attendance:

Assistant Range Master: Dean Sailer

Member Services Coordinator: Leslie Shoecraft

2. Approval of Agenda

A motion to approve the agenda with the change of moving Range Master from 4. Officer Reports e. to 5. Other Reports, c., remove 6. Unfinished Business b. Wheelchair Access Pistol Range, and g. Shed Names, 7. Executive Session Severance Shooting Range, table h. Tractor Vendor Review and Repair to February 2002 agenda, add New Business e. Spring Multi-Discipline Event was made by the Treasurer seconded by the Shotgun chair and approved unanimously.

3. Member Forum:

No members presented during the forum

4. Officer Reports

a. President: One person has shown interest in the Range Master position.

b. Vice-President: No report was given



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c. Secretary Report:

Secretary requested the Board consider Annual Meeting dates and location to be discussed during the February Board meeting.

The Executive Session motions were not available to include in the minutes, the December 16, 2021, minutes will be approved at the February 17, 2022, board meeting.

d. Treasurer Report:

A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **December 31, 2021**. Total cash on hand in the nine accounts is \$196,385.90 with \$89,550.69 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$790.08 and Expenses totaled \$4,868.21. Notable Income included \$42 in Other Income (Hunter Education). Notable Expenses included \$81.95 in Contingency (new range closure and directional signs), \$346.50 for Dues & Subscriptions (Constant Contact), \$107.99 in and Office Expenses (Quicken). The accountant issued 1099s to our two Independent Contractors for 2021. The IRS standard mileage rate for 2022 is 58.5 cents per mile (up from .56 cents per mile in 2021). I emailed new mileage reimbursement forms to all Board members, and I have some paper copies, if needed. I am tracking two Board motions to be paid out of Contingency. The first is for \$1,300 (NTE) for new range closure and directional signs (\$685.78 spent to date) and the second is for \$500 to further build out the Gitchel Classroom (\$494.17 spent to date). I discovered that the e-vote on November 25, 2021, to replace the Steel Challenge steel was not ratified at the Board meeting in December. E-votes must be ratified at the next Board meeting, so they are captured in the meeting minutes otherwise the Club has no record of the vote taking place, which in this case, was to purchase a new set of Steel Challenge steels from Shoot STEEL.com for a total price of \$4,084.20, with \$3,000 of this to be paid by Steel Challenge, and the remainder to be paid by the Club from Reserves. I suggested the Steel Challenge Chair pursue a Black Friday discount with the vendor and his hard work paid off. The final amount was \$3,539.64 and per the Board motion, \$3,000 came from the Steel Challenge account and the remainder (\$539.64) came from Reserves. We need to ratify that transfer for the minutes. Finally, per the Shotgun Chair's request at the Board meeting on December 16, 2021, I transferred \$1,000 from Shotgun to Operations, which represents repayment of seed money. We need to ratify that transfer for the minutes.

A motion to ratify the transfer of \$3,000 from Steel Challenge to Operations and \$539.64 from Reserves to Operations, which represents the e-vote that took place on 11/23/2021, was made by the Treasurer, seconded by Secretary and passed unanimously.



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A motion to ratify the transfer of \$1,000 from Shotgun to Operations, which represents repayment of seed money that took place on 12/16/2021, was made by the Treasurer, seconded by At Large 3 and passed unanimously.

A motion to ratify the \$42 payment for Supplies to Dean Sailer, Hunter Education instructor, was made by the Treasurer, seconded by Secretary, and passed unanimously.

A motion to accept the financials ending December 31, 2021, and place them on file for the auditor was made by the Treasurer, seconded by At Large 3 and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on January 20, 2022, was made by the Treasurer, seconded by 3D Archery chair and passed unanimously.

5. Other Reports

a. Disciplines

NRL22 The Club hosted the monthly NRL22 match on January 15, 2022, and 40 shooters participated in some New Year's-themed stages including In And Out New Year's Style, After Party Mess, Time Square Ball Drop, Lost At The Party, and Rockin' The Roof. The fun stages included New Year, New Barricade and Happy Birthday Mr. Match Director. Congratulations to our first-place winners including Michael Watt (Open), Justin Ford (Base) and Doug Lynch (OG/Adaptive). As a reminder, there must be at least three shooters in a category to award first-place. Special thanks to everyone who helped set up and tear down. We raffled off a backpack, ammo, hats, gift certificate, water bottle, cleaning kit, and binoculars. Scores are posted on the NCRGC website as is the link to sign up for next month's match.

First Shots I scheduled two First Shots handgun seminars with the Rocky Mountain Young Marines on March 1, 2022, from 1 pm to 4 pm and April 30, 2022, from 10 am to 1 pm. Each seminar can accommodate up to 8 shooters. I will ask for RSO assistance given the size of the seminars. Tactical Bay 1 and the Gitchel Classroom are closed for the seminars starting 1 hour prior for setup and ending 1 hour after for tear down. Shotgun Fields are closed when Tactical Bays are in use. Additional seminars will need to be scheduled as they have 28 Young Marines, and they expect most of them will want to do this.

Steel Challenge The December SC match was canceled due to conflicts with the holidays. The Ring in the New Year shoot was also canceled, shut down due to weather. The January SC match could happen, if so, the tactical bays will have to be melted out and not muddy.

Defensive Pistol The defensive pistol match was canceled due to the weather.

- b. Chief Range Safety Officer** 13 people are enrolled in the January RSO class the location has been changed to the church annex, new RSO hats have been received. The



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first aid kit mailbox has been received; it will be painted red with a white cross.

- c. **Range Master** The January 8, 2022, range cleanup was canceled, the board discussed options for rescheduling canceled clean-ups. February 5 is the next range cleanup, President is the acting range master. The range master disposed of the trash and moved the ATV into the range master shed. The door on one of the porta potty's needs to be repaired, President will contact the porta potty vendor and schedule the repair.

6. Unfinished Business

- a. **Public Events and COVID 19** The Board decided that each discipline chair has the authority to determine whether or not to hold their events based on the restrictions set forth by the Larimer County COVID guidelines. Item to remain on February agenda.
- b. **Club Facebook account violation case # 20211006** The disciplinary committee met with the member to discuss the three violations, fiduciary duty, board policies, and club bylaws. Violation 1 fiduciary duty was rejected, violation 2 board policies affirmed, violation 3 club bylaws affirmed. According to the bylaws, the board recommends that disciplinary action be taken. The matter is tabled until executive session.
- c. **Rimfire Challenge Loaner Rifles** Secretary will meet Know your Limits chair at Liberty Arms in Fort Collins on January 22, 2022, at 10 am to initiate the transfer.
- d. **Range Directional and Closure signs** Tabled until February meeting
- e. **Club Inventories** Defensive Pistol chair continues to look for comps on several items, but replacement with the same item isn't possible. The treasurer suggested defensive pistol plan reserve amounts based on the cost of purchasing new items when needed. 3D Archery inventory has been completed. KYL Chair inventory is complete except for consumables.
- f. **Disposition of old steel challenge steel** The SC steel has been delivered and is now in the SC shed at the range. Old steels that were showing cracked welds have been scrapped. Note - every single collar was cracked, not even one was without damage. Remaining steels that do not show damage will be sold. Item to remain on February agenda.
- g. **Board Retreat and Budget Preparation** Board retreat is scheduled for March 12, 2022, food will be catered, the location and time are to be determined. The budget needs to be finalized on May 1, the Treasurer reminded the board, in their budgets, line-item projected revenue and expenditures amounts need to be the same. Discipline annual events need to be separate line items.

7. New Business

- a. **Ratify December 16, 2021, e-vote**

Having followed the procurement policy and obtained quotes from three vendors
NRL22 Chair would like to make a motion.



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A motion was made by the Steel Challenge Chair to purchase a new set of Steel Challenge steels from Shoot STEEL.com for a total price of \$4,084.20, with \$3,000.00 of this to be paid by Steel Challenge, and the remainder to be paid by the Club from Reserves, seconded by the Treasurer, and passed with 7 “yes” votes, 0 “no” votes, 4. Did not vote. Yes votes, Steel Challenge chair, Treasurer, at large 3, Defensive Pistol chair, Secretary, At Large 1, Vice President; Did not vote President, At Large 2, 3D Archery chair, KYL chair.

A motion was made by the Secretary to ratify the November 23, 2021, motion to purchase the steel, seconded by Treasurer, and passed unanimously.

b. Gitchel Room project costs

The shed remodel has expanded from the original plan turning it into a project; the accountant, for depreciation purposes, prefers the Gitchel Classroom total project costs be accounted for and paid for out of reserve funds.

A motion was made by At Large 3 to amend the Gitchel Room remodel project November 3, 2021, not to exceed \$1,000 e-motion, November 18, 2021, not to exceed \$500 motion from range maintenance account to the reserves account, and the December 16, 2021, \$500 motion from contingency account to the reserves account, seconded by Secretary, and passed unanimously.

Item to remain on February agenda to allow Defensive Pistol chair, the project manager, time to capture additional project costs.

The board thanks all members, Defensive Pistol chair, and At Large 1 for donating supplies, time, and money to this project, a plaque dedicating the room will be made and hung on the wall.

The board will reevaluate this reserve line item during the March retreat.

A motion was made by the Secretary to ratify the November 23, 2021, motion to purchase the steel, seconded by Treasurer, and passed unanimously.

- c. NRL 22 Replacement Steel Purchase** This is the third year for the NRL22 program at our Club and it continues to grow in popularity. We had 270 shooters in 2019-2020, 289 shooters in 2020-2021, and 254 shooters (thus far) in 2021-2022 with 3 more matches to go. On several occasions, we have had the highest attendance in the nation. The con of having this many shooters is the wear and tear on the steel, much of which is dented, dimpled or broken. Three years ago, the only steel available for NRL22 was 1/4" AR400 steel or something billed as AR400 steel by some unscrupulous vendors. Today, the unscrupulous vendors have been weeded out and the reputable vendors offer either 1/4" or 3/8" AR500 steel. Most NRL22 Match Directors prefer 1/4" AR500 steel as it allows the spotters to still see the impacts.

NRL22 chair would like to replace the AR400 steel and non-AR steel with all 1/4" AR500 steel. Three standard target packages are needed to run matches (two for the actual match and one for sight in). This would normally be a Reserve purchase; however, there is enough money in the



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NRL22 shooting discipline account to cover the cost. Since the purchase is over \$500 and per the NCRGC Procurement Policy, this requires Board approval after obtaining three bids. Bids were obtained from; DM Targets, JC Steel Targets, and Atlas Target Works, this vendor's steel is CNC laser cut for clean, precise cuts and their barbed hooks keep the targets on without the need for rubber stoppers. NRL22 Chair would like to go with Atlas Target Works.

A motion was made by the Shotgun chair to approve the NRL22 replacement steel purchase from Atlas Target Works for \$2,400 not to exceed to be funded from the NRL shooting discipline account seconded by At Large 3 and passed unanimously.

Purchase of the steel will reset the cost of this reserve item.

- d. **Civilian Marksmanship Program** An e-mail was received from a member who submitted the Civilian Marksmanship Program report saying the Club is in good standing with the Civilian Marksmanship Program. The current certificate has not been received. Item to remain on February agenda.
- e. **Spring multi-discipline event** This spring event is scheduled for May 14, 2022, at 9:30 am. Defensive Pistol and Steel Challenge chairs asked the other disciplines to be available and participate making it a multi-discipline event, discussion took place. Shotgun discipline is not available to participate. Item to remain on February agenda.

The Board adjourned to Executive Session at 8:26 pm.

8. Executive Session

Club Facebook account violation case # 20211006

A motion was made by the Secretary to go into executive session at 8:32 pm to discuss Discipline Case# 20211006, seconded by At-Large 2, and passed unanimously.

A motion was made by At-Large 2 to come out of executive session at 10:01 pm, seconded by At-Large 3, and passed unanimously.

A motion was made by the Defensive Pistol Chair to immediately expel member# 18011 in Discipline Case# 20211006, seconded by At-Large 2, and passed unanimously.

9. Adjournment

A motion was made by the Secretary to adjourn the meeting at 10:04 pm, seconded by At-Large 2, and passed unanimously.