



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
September 16, 2021

1. Call to Order

A motion was made by Vice President to open the meeting at 6:00 pm, seconded by At Large 3, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Defensive Pistol: John Pashain

Steel Challenge: Steve Jessup

Board Members not present were:

Range Master: Russ Hickman

Others in attendance:

Member: Sharon Walford

Member Services Coordinator: Leslie Shoecraft

2. Approval of Agenda

A motion to approve the agenda removing Unfinished Business 6.i. Celebration of Life for Loren Gitchel adding New Business 7.f. Conflict of Interest was made by the Secretary, seconded by Steel Challenge Chair, and approved unanimously.

3. Member Forum: No Members Presented

4. Officer Reports

a. President: No report given

b. Vice-President: No report given

c. **Secretary Report:** Safety Orientations have been completed for new members. 129 of the 131 new members attended a safety orientation along with around 30 spouses. One of the new members was unable to attend the meetings due to health conditions. We are



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planning for a special safety orientation for this new member as soon as possible. The other new member that could not attend any of the three scheduled safety orientations will be allowed the opportunity to attend the special safety orientation. Spouse badges will be printed sometime in the next few days with the goal of having them stuffed and mailed next week.

A motion to accept the minutes from last month's meeting -- dated August 19, 2021 -- and place them on file was made by the Secretary, seconded by At Large 3 and passed unanimously.

Treasurer Report: A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of August 31, 2021. Total cash on hand in the eight accounts is \$223,853.48 with \$60,087.57 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$44,123.46 and Expenses totaled \$9,460.49. Notable Income included \$18,771.16 for Capital Improvement Fee, \$1,941.92 for Cleanup Fee, \$150 for Instructor Program, and \$21,753.33 for Membership Dues. The rest of the Income came from the shooting disciplines and Interest. Notable Expenses included \$1,187.20 for Mileage Reimbursement. The Executive Committee has as tasking from the Board to discuss the Procurement Policy with the Range Master and then report back to the Board. Additionally, I am tracking two Board motions to be paid out of Contingency: \$1,000 (NTE) to purchase a trauma kit and supplies and \$1,000 (NTE) to shore up the high house in preparation for changing out the throwers.

A motion to accept the financials ending August 31, 2021 and place them on file for the auditor was made by the Treasurer, seconded by Secretary and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on September 16, 2021, was made by the Treasurer, seconded by At Large 3, and passed unanimously.

A motion to transfer \$20,000 from the Bank of Colorado operating account to the reserve account for fiscal year 2021/2022 was made by Treasurer, seconded by 3D Archery Chair, and passed unanimously.

A motion to ratify the executive committee's decision to present a \$200 gift card (total cost \$206.95 including activation fee) to Chance Snider for his volunteer work as the Rimfire Challenge discipline chair was made by the Treasurer, seconded by Secretary, and passed unanimously.

d. **Range Master:** Not Present



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5. Other Reports

a. Disciplines

NRL22 The Club hosted the monthly NRL22 match on August 28, 2021, and 31 shooters participated in some fun stages including, “Back And Forth,” “Stand And Deliver,” “One Rung At A Time,” “Horizontal Fun,” and “Target Rich Environment.” The fun stages were called “Fun With Pegs” and “Pirate Treasure.” Congratulations to our first-place winners including Jackson Behrman (Open), Craig Schneider (Base), Bevin Walker (Ladies), Dave Parker (Old Guns), and Jennavieve Walker (Young Guns). Special thanks to everyone who helped set up and tear down. Scores are posted on the website as is the link to sign up for next month’s match.

First Shots We held several First Shots seminars as follows:

8/16/2021 – Rifle (4 shooters) 8/17/2021 – Rifle (4 shooters) 8/24/2021 – Rifle (4 shooters) 9/1/2021 – Rifle (9 shooters) 9/7/2021 – Rifle (4 shooters) 9/8/2021 – Rifle (5 shooters). Additionally, we have seminars scheduled for 9/18/2021, 9/29/2021, and 10/16/2021.

Steel Challenge match of 8/28/2021 It was a beautiful day, no issues or problems. The match for September 25th is canceled. In its place - Full Effect ! Next SC match - October 23rd. Thinking strongly of shutting down the SC from Nov through March. Restart in April. Still holding the Ring in the New Year on January 1st. Details for 8/28 : 5 shooters, 3 nonmembers, 2 new shooters to the SC, 2 paid cash at the match - \$15 each (Turned over to Treasurer, who deposited the money into the SC checking account on 8/30/2021.) 3 registered and paid online, Practiscore. \$15 each \$40 retained in petty cash for making change for shooters who do not preregister

Defensive Pistol DP did not have an event as it fell on Labor Day Weekend.

Shotgun

9/12/21 First event of the 2021/2022 season 17 members 1 non-member \$166.00collected. Discipline Chair keeps \$100 on hand to make change in addition to the above reported monies.

- b. Chief Range Safety Officer** 5 participants have signed up for a future RSO class. A date, before the end of the year, will be selected. An announcement of the upcoming RSO class will be included in the newsletter, hopefully additional members will participate. No new safety incidents have been reported.

Defensive Pistol chair asked for permission to set up targets in the tactical bay with a steel wall, that will impact the steel? President/CRSO said the wall was constructed with the expectation that it would be receiving rounds. Steel Challenge chair reminded the



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Board that part of the agreement when the steel wall was constructed, includes the defensive pistol chair is responsible for painting maintenance on the steel wall. Defensive Pistol chair agreed to schedule gray wall painting during a range clean up.

6. Unfinished Business

- a. **Public Events and COVID-19** It was decided that each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID guidelines. Item to remain on October agenda.
- b. **Additional Trauma Kit and supplies** During a prior Board meeting, a motion was made to purchase and install a trauma kit on the outside of the 3D Archery shed. When the CRSO attempted to purchase the trauma kit, the vendor advised him that trauma kits are on back order. CRSO will follow up with the supplier regarding current availability and send a purchase order to the Treasurer if kits are available.
- c. **Club Facebook account** The former Board member controlling access to the club Facebook account is no longer communicating with Vice President. Facebook account is club property, and the former board member has had over a year to cooperate regarding turning over access. The Board decided, if the member does not cooperate and turn over Facebook access by October 1, 2021, a disciplinary action will be commenced. In the meantime, some of the discipline chairs have started their own Facebook accounts, these accounts will be linked to the NCRGC account after the club regains control. At Large 1 has drafted a club social media policy that will be reviewed during the October meeting.
- d. **Discipline Chair requests for Additional Funds** Treasurer researched club funds distributed to discipline chairs over the past 20 years. The research revealed that historically, distribution of funds amongst the disciplines has been unfair, a fair procedure needs to be created.

In support of Bylaws Article II – Objectives, Treasurers' idea, for the 2021/2022 fiscal year is to transfer, from general fund, \$1,000 to each active discipline account. Annual discipline fund transfers from the operations account will be reviewed and added to the annual budget. Treasurer proposed that distribution of the funds be dependent on the following:

1. Schedule monthly events (or annual events in the case of the Rimfire Carnival). Weather cancellations or other unforeseen circumstances do not count against a discipline chair's active status.
2. Charge a reduced price to members.
3. Submit an annual inventory to the Vice President.
4. Turns in all income and expense receipts to the Treasurer.



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Steel Challenge chair said, his understanding has always been that the event fees charged by disciplines is how the discipline raises money, not every discipline needs the same amount of money to operate. Discussion on fair funds distribution took place.

At Large 1 recommended that “active discipline” be defined and included in Bylaws changes for 2022.

Considering there have been no archery events in six years, a consensus was made by the Board to send the chair a nullification notice.

The president, by consent of the Board, directed the Secretary to serve notice to the Archery Chair of the intention to discontinue Archery as an active Discipline.

A motion to transfer \$1,000 to each shooting discipline in support of Bylaws Article II – Objectives, to be paid from the general fund for fiscal year 2021/2022 (minus Defensive Pistol which already received \$1,402.38) and include the expense as part of the budgeting process starting in fiscal year 2022/2023, providing the shooting discipline chair:

- 1. Schedule monthly events (or annual events in the case of the Rimfire Carnival). Weather cancellations or other unforeseen circumstances do not count against a discipline chair’s active status.*
- 2. Charge a reduced price to members.*
- 3. Submit an annual inventory to the Vice President.*
- 4. Turns in all income and expense receipts to the Treasurer.*
- 5. Provides annual estimated budget use of allocated funds to Treasurer.*

was made by Treasurer, seconded by Shotgun chair, and passed unanimously.

- e. **Shotgun High House repairs and maintenance** A contractor inspected the high house, in the contractor’s opinion, the following modifications need to be made in order for the current structure to support the weight of a new thrower. Reinstall the floor to support the weight, replace the door and shore up the ladder. Before any modifications can be made, the manufacturer of the new thrower needs to provide thrower specifications. Item tabled to October meeting.
- f. **Shotgun Clay Thrower Replacement** Shotgun chair presented a proposal to replace the shotgun clay throwers. Quotes from three manufacturers were included in the proposal: Mattarelli, Promatic, Laporte. Shotgun chair recommends Mattarelli products to replace two skeet clay throwers and one trap clay thrower. President asked if the current throwers can be sold? Shotgun chair replied yes, the current throwers will be sold.



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A motion was made by Secretary to allow, not to exceed \$15,500 from reserves, to the Shotgun chair for the purchase, from Mattarelli, of two skeet clay throwers and one trap clay thrower, seconded by At Large 3, and passed unanimously.

- g. **Goodbye Summer “Full Effect” party** Defensive Pistol chair asked any Board members available to help during the October 3, 2021, Full Effect event.
- h. **Secure sign holders** Treasurer requests two sign holders be installed, one at the gate, the other at the Y leading to the pistol and rifle ranges. At Large 1 offered to donate the materials, equipment, and labor to build and install the sign holders.

7. New Business

- a. **3D Archery Requests** Tabled to October meeting
- b. **Defensive Pistol** Inner 10 Firearms Training, LLC, is holding a Women’s Only Introduction to Defensive Pistol class on October 30, 2021, from 10 am – 2 pm. Approximately 22% of the current membership is female, Defensive Pistol chair is talking to members in the hopes of forming a ladies only group. The group will participate in various disciplines but will be an extension of the Defensive Pistol discipline.
- c. **Remove Rimfire Challenge Discipline Chair from bank account** During the August meeting a motion was passed transferring ownership of two 22 rimfire challenge rifles to Defensive Pistol chair. It was later decided that the rifles should remain Rimfire Challenge discipline possessions. The Secretary has agreed to accept transfer and store the rifles in his safe until they are reassigned to rim fire discipline.

A motion was made by Treasurer to amend the August 19, 2021, motion to transfer two Rimfire Challenge 22 rifles to Defensive Pistol via USA Liberty Arms, post inspection and cleaning, with the transfer fee to be paid by the Club is amended to transfer the rifles to Secretary, seconded by At Large 3, and passed unanimously.

Bank of Colorado requires all Board members signatures to close accounts. Treasurer asked the Board to look out for an e-mail from Bank of Colorado and to DocuSign the request to remove Chance Snider from the Rimfire Challenge bank account.

- d. **Steel Challenge** Attendance at steel challenge events has been low, steel challenge will hold the October event and Ring in the New Year events. There will be no steel challenge events in the months of November, December, January, February, and March. Steel Challenge events will restart in April 2022.



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Steel Challenge chair is planning a ladies only introduction to competition shooting event. After a date is selected, to promote the event, he plans to write an article for the newsletter and post it on Facebook.

- e. **Conflict of interest** President handed out several documents for the Board to review including information from the National Accounts for Non-Profits, 2016 Colorado Revised Statutes, and IRS publications regarding non-profits. He strongly encouraged the Board to become familiar with and comply with the regulations.

8. Executive Session

A motion was made by At-Large 3 to go into executive session at 9:12 pm to discuss bank financials and possible policy violations, seconded by the Vice-President, and passed unanimously.

A motion was made by the Steel Challenge Chair to come out of executive session at 9:41 pm, seconded by At-Large 3, and passed unanimously.

By consent of the Board, the Secretary was instructed to inform the Range Master of charges of possible policy violations and disciplinary hearing.

The President called a Special Board Meeting for Thursday, September 23 at 6:00 pm at the River of Life Fellowship in Wellington.

9. Adjournment

A motion was made by the Steel Challenge Chair to adjourn the meeting at 9:45 pm, seconded by At-Large 2, and passed unanimously.