



**Northern Colorado Rod & Gun Club**  
Board of Directors Meeting Minutes  
July 15, 2021

**1. Call to Order**

*A motion was made by At Large 1 to open the meeting at 6:01 pm, seconded by KYL Chair, and approved unanimously.*

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

Know your Limits: Loren Gitchel

Steel Challenge: Steve Jessup

Rimfire Challenge: Chance Snider

Defensive Pistol: John Pashain

3D Archery: Kyle Black

Board Members not present were:

Range Master: Russ Hickman

At Large 3: Cam Rogers

Others in attendance:

Member Services Coordinator: Leslie Shoecraft

Others not in attendance were:

Assistant Range Master: Dean Sailer

**2. Approval of Agenda**

*A motion was made by Secretary to approve the agenda with the change of tabling, until the August 19, 2021 Board meeting, Section 6. Unfinished Business b. Instructor Shed, g. Discipline Chair Requests for Additional Funds, Section 7. New Business b. Shed plaques/names, and placing On Hold Section 7. New Business a. Board member contracts, seconded by Treasurer, and approved unanimously.*

**3. Member Forum:** No members presented during the forum.



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**4. Officer Reports**

- a. **President:** Reported the successful conduct of the annual meeting with officer elections and passing of By Laws changes.
- b. **Vice-President:** Not present
- c. **Secretary Report:** As of this morning, we have 259 that have completed renewal. There are 64 incomplete renewals that have either paid or completed the Smartwaiver but not both. 313 payments have been received. 277 Smartwaivers have been completed. There are 2 with payment issues. 8 of our 22 paper renewals are complete. New member enrollment flyers will be distributed next week.

*A motion was made by Secretary to accept the Minutes dated June 17, 2021, and place them on file, seconded by 3D Archery Chair, and passed unanimously.*

- d. **Treasurer Report:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of June 30, 2021. Total cash on hand in the eight accounts is \$80,242.74 with \$60,086.55 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$3,077.00 and Expenses totaled \$37,031.69. Notable Income includes \$1,894.20 in Membership Dues from Board members testing the renewal website and \$23.97 in Other Income for a replacement badge. The rest of the Income came from the shooting disciplines and some Interest. Notable Expenses include \$1,985 for Contract Services – Grading, \$22,500 for Lease – Weaver Ranch (year 2 of the 5-year lease), and \$4,488.62 for Range Maintenance. We need to ratify an emergency procurement and we will do that later in the agenda. Last month, I estimated that we would need \$40,000 in operating to cover the first two months of the fiscal year (May and June) and we were close to that estimate.

In your Board packet, you have a copy of the PayPal Sales Insights for the past 30 days as compared to last year. The blue line represents the current year, and the orange line represents last year. The \$55,275 in Sales (membership renewal) is down 5% from a year ago. The 312 number of transactions is down 8% from a year ago. The \$177 average order value is up 3% from last year. That is because the \$125 Cleanup Fee went into effect. PayPal currently charges 2.9% + \$0.30 of the total sale. They are changing their prices on August 2, 2021, and that will likely affect these rates. For the \$150 Membership Dues that members pay, we receive \$145.35 from PayPal and for the \$125 Cleanup Fee we receive \$121.37 from PayPal. We normally send a separate renewal reminder in July and I recommend we do that again this year.

The Treasurer is tracking a Board motion for an expense not to \$1,000 for an additional trauma kit.



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*A motion to accept the financials ending June 30, 2021, and place them on file for the auditor was made by the Treasurer, seconded by At Large 1 and passed unanimously.*

*A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on July 15, 2021, was made by the Treasurer, seconded by Secretary and passed unanimously.*

- e. **Range Master:** No report

## **5. Other Reports**

### **a. Disciplines:**

#### **NRL22**

The Club hosted the monthly NRL22 match on June 26, 2021 and 33 shooters participated in some fun stages including, “What Goes Up, Must Come Down,” “Time Is Money,” “Do You Know Your Limits?,” “It’s All About the Pitch,” and “Coin Toss.” The fun stages were called “Snake Charmer” and “Precision Billiards.” Congratulations to our first-place winners including Jackson Behrman (Open), Craig Schneider (Base), Erin Pruett (Ladies), Mark Kelly (Old Guns), and Juliette Walker (Young Guns). Mark gets extra kudos for scoring a perfect score (500+ points)! Special thanks to Jeramie and Joel for weed whacking the tall grass and to everyone who helped setup and tear down. Scores and pictures are posted at [www.ncrgc.org](http://www.ncrgc.org) as is the link to sign up for next month’s match. Hope to see you there!

#### **First Shots**

We have four First Shots seminars as follows:

6/21/2021 – Rifle (4 shooters)

6/23/2021 – Rifle (4 shooters)

6/25/2021 – Rifle (5 shooters)

6/30/2021 – Rifle (4 shooters)

We have 100 new shooters on a waitlist plus the Young Marines. This item will be discussed in more detail later in the meeting.

#### **6th Annual Rimfire Carnival**

Scheduled for August 14, 2021, from 10 am to 3 pm. This item will be discussed in more detail later in the meeting.

#### **Shotgun**

6/27/21

9 members 3 non-members

7/11/21

3 members 4 non-members \$60 collected



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Match director keeps \$100 on hand for making change in addition to above reported monies.

**KYL**

June 2nd

4 Shooters: 2 Members, 2 Non-members

Side Match 4 Shooters: 2 Members, 2 Non-members

June 20th

5 Shooters: 3 Members, 2 Non-members

Side Match 4 Shooters: 3 Members, 1 Non-member

July 7th

4 Shooters: 2 Members, 2 Non-members

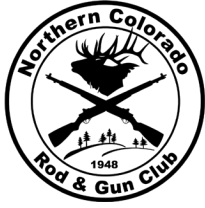
Side Match 4 Shooters: 2 Members, 2 Non-members

- b. **Chief Range Safety Officer:** The CRSO is preparing SOPs for the member sheds. CRSO will be reviewing/considering the Club definition and use of Pistol Caliber Carabines (PCC). A new trauma kit will be purchased by the CRSO for the far tactical bay area.

No recent injuries have been reported.

**6. Unfinished Business**

- a. **Public Events and COVID-19:** Larimer County condition is still green.
- b. **Club Facebook Account:** The club has not been able to acquire control of the NCRGC Facebook account.
- c. **Reserve Study:** No updates have been provided to the Treasurer.
- d. **Club Address Mismatch:** The road and address for the Club are both incorrect on Google maps. Google Maps lists County Road 72 incorrectly as "Colorado Road 72" and the Club address as 4809 W Colorado Road 72. The correct address is 4809 W County Road 72. Multiple Board members have submitted requests for corrections to Google multiple times and all have been ignored. The Board considers this error to be a serious safety issue. Attempts will be made to address the issue through either the Larimer County Sheriff or the local Fire Authority.
- e. **Gate and Shed Keys:** The 3D Archery Chair is actively conducting matches and needs keys for safety reasons. The Board decided to authorize the Secretary to transfer his range keys to the 3D Archery Chair until the Range Master has the opportunity to issue



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keys to the 3D Archery Chair to allow access to necessary areas of the range and the trauma kit.

**7. New Business**

- a. **Social Events:** At Large 1 is soliciting and considering ideas to reinstitute social club events for members to interact outside of the range environment. Events such as educational seminars, dinners, or presentations.
- b. **First Shots/Young Marines:** First Shots Classes will be Tuesday, August 10 and Wednesday, August 11, starting at 10:00 am concluding at 1:00 pm. A couple of additional Board Members are needed to help with these events.
- c. **Annual Rimfire Carnival:** August 14<sup>th</sup> 10:00 am to 3:00 pm. Lots of Board help is needed for this event. An email will be sent to the RSO list to request help.
- d. **Emergency Procurement Ratification:** It is necessary to authorize an expenditure for excavation under the Emergency Procurement provision of our Club Procurement Policy. This expenditure necessitates ratification at this Board Meeting. The funds allocated for grading during the 2021-2022 fiscal year have been completely depleted.

*A motion was made by the Treasurer to ratify by Emergency Procurement an expenditure of \$3,970 to Chambers Excavating, Inc. for culvert excavation, drainage, and road maintenance, seconded by the Secretary, and passed unanimously.*

Any expenditure that falls outside of the Procurement Policy must be presented to the Board prior to payment by the Treasurer.

*A motion was made by At Large 2 directing the Executive Committee to review the constraints of the Procurement Policy with the Rangemaster prior to the August Board meeting, seconded by the KYL Chair, and passed unanimously.*

*A motion was made by the KYL Chair directing that the Treasurer shall not pay any expenditure that does not comply with the Procurement Policy without presentation to and approval by the Board, seconded by Rimfire Chair, and passed unanimously.*



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**8. Executive Session**

*A motion was made by the Treasurer to go into Executive Session at 8:28 pm to discuss the lease, seconded by the Vice-President, and passed unanimously.*

*A motion was made by At Large 1 to come out of Executive Session at 9:07 pm, seconded by 3D Archery, and passed unanimously.*

**9. Adjournment**

*A motion was made by At Large 1 to adjourn the meeting at 8:31 pm, seconded by At Large 2, and passed unanimously.*