



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
June 17, 2021

1. Call to Order

A motion was made by Range Master to open the meeting at 6:00 pm, seconded by At Large 2, and approved unanimously.

Board Members Present:

President: Brian Holder

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

Range Master: Russ Hickman

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

Defensive Pistol: John Pashain

Rimfire Challenge: Chance Snider

Steel Challenge: Steve Jessup

Board Members not present were:

Vice President: Tom Petaja

Know your Limits: Loren Gitchel

3D Archery: Kyle Black

Others in attendance:

Member Services Coordinator: Leslie Shoecraft

Others not in attendance were:

Assistant Range Master: Dean Sailer

2. Approval of Agenda

A motion was made by Secretary to approve the agenda with the change of tabling, until the July 15, 2021 Board meeting, Section 6. Unfinished Business b. Club Facebook Account and Section 7. New Business c. Discipline Chair Requests for Additional Funds, seconded by At Large 3, and approved unanimously.

3. Member Forum: No members presented during the forum.

4. Officer Reports

a. President: No Report

b. Vice-President: Not present



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- c. **Secretary Report:** The Annual Renewal postcard dropped in the mail on Monday. The paper renewals will be mailed out tomorrow. The MSC, Treasurer and myself met and put together a schedule of the various significant dates during the upcoming renewal, new member enrollment process. (Included in Board Packet)

A motion was made by Secretary to accept the May 20, 2021, Board meeting minutes, and place them on file, seconded by Treasurer, and passed unanimously.

- d. **Treasurer Report:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **May 31, 2021**. Total cash on hand in the eight accounts is \$114,197.43 with \$60,086.01 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$431.61 and Expenses totaled \$7,296.52. The accountant finished his review of our financials, and he is not aware of any material modification that should be made for them to be in conformity with accounting principles generally accepted in the United States of America. His review letter will be part of the financials that are provided to members at the annual meeting. Additionally, I discovered an address mismatch while trying to set up the Stripe payments in Practiscore for Defensive Pistol and we will talk about that later in the agenda. Also, we need to renew the Club's affiliation with the National Rifle League (NRL) 22. Finally, we need to pay \$22,500 to the Weavers for our annual lease by June 30, 2021 and I gave a check to the Range Master to hand deliver.

A motion to accept the financials ending May 31, 2021 and place them on file for the auditor was made by the Treasurer, seconded by Range Master, and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on June 17, 2021, was made by the Treasurer, seconded by At Large 3 and passed unanimously.

A motion to renew the Club's annual affiliation with the National Rifle League (NRL) 22, a 501(c)(3) dedicated the growth and education of precision rifle shooting, at a cost of \$113.50 was made by the Treasurer, seconded by Secretary and passed unanimously.

- e. **Range Master:** 98 members signed in at the June 5 range cleanup, 117 total attended, lunch for 120 people was served. During the range cleanup, the PVC target stands were painted, mowing and trimming was done, as well as other general clean up needs. An upcoming need at the range is to fill the pistol range trench.

5. Other Reports

- a. **Disciplines**
Hunter Education No report given.



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Shotgun

Shotgun event on 5/23/21 13 Members, 6 Non-members participated, \$145 collected
Shotgun Sports Chairman keeps \$100 on hand for making change in addition to above
reported monies.

Shotgun event 6/13/2021
Canceled

Defensive Pistol

Match Date: 6 June 21

Paid Attendance: 14, other attendees: Volunteers (5) including Match Director, CRSO,
RSO (2), Match Medic

Deposit into DP account 7 June 21: \$210

\$100 (in \$5s) on hand for change

NRL22

The 2021/2022 season will start back up in June.

First Shots

We have three First Shots seminars scheduled for June. There are 79 people on a waiting
list plus the Young Marines.

6th Annual Rimfire Carnival

Scheduled for August 14, 2021, from 10 am to 3 pm.

- b. **Chief Range Safety Officer.** CRSO inventoried the range trauma kits, the volunteer
range medic inspected the kits and said they are sufficient. CRSO had a conversation
with the Assistant Fire Master regarding latitude and longitude coordinates for flight for
life helicopter. The Assistant Fire Master said flight for life will not show up until after
the police and fire department have arrived on the scene. He suggested a call box near
the range would be the most useful emergency resource. CRSO will contact Larimer
County to obtain additional details about installation of a call box.

No recent injuries have been reported.

6. Unfinished Business

- a. **Public Events and COVID-19** On May 5 Larimer County moved to green (low risk score)
status. It was decided that each discipline chair has the authority to decide on
whether or not to hold their events based on the restrictions set forth in the Larimer
County COVID green guidelines. Item to remain on July agenda.



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- b. **Club Facebook Account** Item tabled to July agenda for Vice President presentation.
- c. **Annual Meeting Preparation** Treasurer will purchase water and the \$500 PM Guns gift certificate for the meeting. Board members and 1099 independent contractors are excluded from entering the drawing. Secretary will prepare the agenda and 2020 Annual Meeting minutes. Presentations will be made by the President, Treasurer, Range Master, and annual summary of discipline reports will be presented.

7. New Business

- a. **Club Address Mismatch** The club address listed on Google is 4809 W. Colorado Road 72, LaPorte, CO 80525. The correct club address is 4809 W. County Road 72, Laporte, CO 80535. Treasurer contacted Google and requested they update the range address. President will research if the club can access the Google address page allowing approved Board members the ability to update the page as needed.
- b. **Defensive Pistol Promissory Note** Treasurer prepared a draft NCRGC Property Promissory Note to be signed by Board members taking responsibility for club property.

A motion to approve the NCRGC Property Promissory Note dated 20210617, was made by Range Master, seconded by At Large 1, and passed unanimously.

Defensive Pistol chair signed a NCRGC Property Promissory Note, it will be placed on file.

- c. **Discipline Chair Requests for Additional funds** Item tabled to July agenda for Vice President presentation.
- d. **Reserve Study** Treasurer presented a 2021 Reserve Study to the Board. Eight items on the reserve study are fully depreciated. Disciplines are in the process of completing their inventories, some additional inventory items will be added to the reserve study. Treasurer requested the Board research the current replacement price and year for the component items on the list to update the Reserve Study. The club goal is to have 75% of replacement cost for component items in reserves. Item to remain on July agenda.
- e. **Membership Renewal Test** Webmaster created a link for Board members to test the renewal process prior to opening for membership renewal on July 1. Membership renewal steps for the 2021/2022 membership year require payment of membership fee and range clean up fee if necessary first, then redirect to the NCRGC membership page to complete the smartwaiver. Treasurer requested the Board provide feedback about the renewal process to the webmaster.



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- f. **Long Range Gongs** President asked the Range Master for a status of estimates to install long range gongs. Range Master replies that no estimates have been requested because, at the March 18 Board meeting, it was decided that current shotgun facility safety issues are a priority over the long-range gongs project. President will write an article for the newsletter addressing long-range gongs but also requested the Range Master begin the long-range gongs estimate process.
- g. **Badge Barcodes** 2021/2022 Membership badges contain a bar code for ease of check in at club events and meetings. Scanning procedures and uses were discussed. Range Master expressed concern with scanning badges at RCU's primarily because the range sign in sheet is also used for hat drawings at the end of the cleanup. The Board decided that scanning barcodes is optional and up to the Board member to decide if scanning badges will be used for sign in at their events.
- h. **Keys for gates and shed for first aid** 3D Archery Chair needs additional gate and shed keys. Range Master advised the Board, according to the key policy, the discipline owner of the shed needs to contact the Range Master authorizing keys be assigned to other disciplines. President said access to trauma kits is the primary reason that discipline chairs need additional shed keys. If we purchase an additional trauma kit, we can install one in the 3D Archery shed.

A motion to approve, not to exceed \$1,000, from contingency funds to purchase a trauma kit and supplies, and supporting structure materials to install it, was made by President, seconded by Secretary, and passed unanimously.

- i. **June 20 3D Archery Event** The first public 3D Archery event will be held on June 20. Several Board members attended a preliminary event, President said the course was good and the event was a blast.

8. Executive Session

No executive session needed

9. Adjournment

A motion to adjourn the meeting at 8:31 pm was made by At Large 1, seconded by At Large 2, and passed unanimously.