



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
April 15, 2021

1. Call to Order

A motion was made by At Large 1 to open the meeting at 6:00 pm, seconded by At Large 3, and approved unanimously.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Secretary: Gary Caldwell

At Large 1: Ben Price

At Large 2/Skeet and Trap: Jason Elliott

At Large 3: Cam Rogers

3D Archery: Kyle Black

Defensive Pistol: John Pashain

Know your Limits: Loren Gitchel

Steel Challenge: Steve Jessup

Board Members not present were:

Treasurer/NRL22/First Shots: Bryon Fessler

Range Master: Russ Hickman

Rimfire Challenge: Chance Snider

Others in attendance:

Member Services Coordinator: Leslie Shoecraft

Others not in attendance were:

Assistant Range Master: Dean Sailer

2. Approval of Agenda

A motion was made by At Large 3 to approve the agenda as written, seconded by At Large 1, and approved unanimously.

3. Member Forum: No members presented during the forum.

4. Officer Reports

a. President: No Report

b. Vice-President: The VP has been in contact with the former Board member that has the administrative credentials for the club Facebook account and is in the process of recovering account control for the club.



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- c. Secretary: The Secretary has received a couple of requests to delay the publication of the newsletter to a date closer to the end of the month when possible, as opposed to the current target date of the 28th. As a result, the Secretary would like to rescind the motion stipulating the 28th as the publication date to allow more flexibility for the MSC to publish the newsletter. The newsletter will be published as early as possible when range cleanups fall close to the last day of the previous month.

A motion was made by At-Large 3 to rescind the Board motion of May 16, 2019 directing the specific date for the publication of the newsletter, in order to allow more flexibility of the publication date, seconded by At-Large 1, and passed unanimously.

A motion was made by At-Large 3 to accept the minutes from the March 18th Board meeting and place them on file, seconded by At-Large 1, and passed unanimously.

- d. **Treasurer's Report:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **March 31, 2021**. Total cash on hand in the eight accounts is \$128,256.34 with \$60,085.06 of that set aside in Reserves for future repairs or replacement. Income for the month was \$276.41 which included Program Income – NRL22, Program Income – Steel Challenge, and Interest. Expenses for the month were \$14,751.08. Notable expenses included \$508 for Dues and Subscriptions (\$204 from USPS for PO Box rental, accidentally charged us twice so expect a refund, and \$100 for NSSF affiliation, see below motion), \$8,744.36 for Insurance (\$698 for D&O Liability policy, \$309 for Instructor Rider policy, and \$7,737.36 for General Liability policy), and \$1,322.76 for Program Expense – NRL22 for replacement steel. We did not pay the MSC for February 2021 and expect to receive an invoice soon. The rest of the expenses were normal for this time of year. We will approve the budget for FY2021-2022 at the May Board meeting. The Independent Contractor Agreements for the ARM and MSC were signed, and the new hourly contract rates will go into effect on May 1, 2021. Copies of the Agreements will be stored on Google Drive and the originals in the Safe Deposit Box. The lease with the Weavers requires us to provide a copy of our liability insurance showing the Weaver Ranch as a certificate holder. Two copies were provided to the Range Master to give to the Weavers. The first policy is our General Liability policy, and it has \$1M for each occurrence and \$2M for aggregate. This meets the minimum limits in the lease; however, we also have an Instructor Rider policy, and it has an additional \$1M for each occurrence and \$2M for aggregate so we have a total of \$2M / \$4M worth of insurance. We received a copy of the corporate affidavits that we previously signed to establish the Bank of Colorado accounts and these will be stored in the Safe Deposit Box. On April 5, 2021 we tried to close the Operations account at Wells Fargo, but we could only take out \$31,874.58, which was immediately deposited into the Operations account at Bank of Colorado. We had to leave \$60 in Wells Fargo to cover the pending charge for the renewal of our Costco membership. This charge is still pending, and the Wells Fargo account is still open. The Shotgun Chair is working to spend the \$200 grant for First



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Shots by the end of April. Finally, our fiscal year ends on April 30, 2021 so please submit your expense and mileage reimbursements, along with any receipts that you have in your possession, to me no later than the May Board meeting.

A motion to accept the financials ending March 31, 2021 and place them on file for the auditor was made by At Large 3, seconded by At Large 1 and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on April 15, 2021 was made by Secretary, seconded by 3d Archery Chair, and passed unanimously.

Next, we need to renew our affiliation with NSSF.

A motion to renew our affiliation with the National Shooting Sports Foundation (NSSF) for a year for \$100 was made by Secretary, seconded by 3d Archery Chair, and passed unanimously.

e. **Range Master** No report given

5. Other Reports

a. Disciplines

Hunter Education No updates to report, classes are currently not held in person due to COVID-19.

NRL 22 The NCRGC NRL22 Match on April 24, 2021, is the last of the 2020/2021 season. There is no match in May and the new season starts in June, so we plan to go out with a bang (literally). In addition to the 5 National stages and 2 fun stages, we will have a BBQ and raffle with some neat prizes. You must be present to win, you get a raffle ticket for every match that you participated in during the 2019-2020 and 2020-2021 seasons, including the April match. We will also raffle off a Ruger Precision 22LR Rifle! Participants must pre-register, pay, and squad using Practiscore. There are no walk-ins allowed on the day of the match. Please check in with the Match Director upon arrival. Setup at 8 m (please help if you can), zero/DOPE at 8:45 am, safety briefing at 9:15 am and match at 9:30 am. Please contact the match Director at nrl22@ncrgc.org if you have any questions. Hope to see you there!

NRL22 Championship The Club is honored to extend an invitation to Jeramie Walker, Doug Lynch, Justin Topel, Jack Behrman and Kourtney Gardner to participate in the 20/21 NRL22 Championship to be held in Nehawka, Nebraska on May 28-30, 2021. It has been such a fun season with you, we could not be prouder that you have received an invitation to the Championship. Congratulations and best of Luck!



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First Shots Temporarily on hold due to COVID-19 as we cannot socially distance in the shed (aka Instructor Classroom). I have 79 people on the waiting list and that number does not include the Young Marines.

6th Annual Rimfire Carnival August 14, 2021, from 10 am to 3 pm. Safe, family friendly event that is open to the public, 20 stages including bowling pins, aliens, playing cards, pencils, ducks, steel zombies, etc. Every stage that you “win” gets you a raffle ticket good for numerous prizes including firearms! Stages are set up to accommodate both rifle and handgun in .22 LR only (no centerfire). All firearms must be unloaded and cased (no holsters) until you are in the firing line under the direction of a Range Safety Officer. Please bring approximately 200 rounds of .22 LR ammo as each stage is a max of 10 shots. \$15 admission includes lunch. Limited to the first 100 shooters who preregister and prepay. Rifle Range is closed during this annual event.

Archery

There was no scheduled event in February for Archery.

Know Your Limits KYL

April 7th KYL Match 3 Shooters: 2 Members, 1 Non-Member
Iron Sights Rifle Side Match 3 Shooters: 2 Members, 1 Non-Member

Shotgun

No events held in March

April 11th Event : 9 members 6 nonmembers \$125 collected

Discipline chair keeps \$100 on hand to make change in addition to above monies.

Steel Challenge The Steel Challenge match for April 24, 2021, ended up canceled. The night before the match, the status of the tactical bays was minimal due to moisture, but manageable. Unfortunately, it rained Friday night and by Saturday AM the mud was inescapable! The next Steel Challenge match will be on May 22nd. I hope to see you all then! (Someone please tell Mother Nature enough is enough!)

- b. **Chief Range Safety Officer.** CRSO followed up on self-reported incident 20210116 but phone call has not been returned. Defensive Pistol chair advised the board that a retired Paramedic has volunteered to inspect the safety bags. CRSO will meet with the officer for the inspection.

6. Unfinished Business

- a. **Club Documents - Cloud Storage Access Policy.** At Large 1 updated the draft documents with the Board changes from the March meeting.



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A motion to accept the Cloud Storage Access Policy was made by Secretary, seconded by Vice President, and passed unanimously.

- b. **Public Events and COVID-19.** Currently Larimer County is in orange status which allows for 50% capacity. It was decided that each discipline chair has the authority to decide on whether or not to hold their events based on the restrictions set forth in the Larimer County COVID orange guidelines.
- c. **Club Facebook Account.** The VP has been in contact with the former Board member that has the administrative credentials for the club Facebook account and is in the process of recovering account control for the club. Item to remain on May agenda.
- d. **Banking Options.** On April 5, 2021 we tried to close the Operations account at Wells Fargo, but we could only take out \$31,874.58, which was immediately deposited into the Operations account at Bank of Colorado. We had to leave \$60 in Wells Fargo to cover the pending charge for the renewal of our Costco membership. This charge is still pending, and the Wells Fargo account is still open. Rimfire Challenge Chair account has been opened at Bank of Colorado.
- e. **By-Laws Changes.** The by-laws review committee met in March and created a redline version of the 2021/2022 membership by-laws changes to be on the member ballot at the July 10, 2021, Annual Meeting. A redline version of the by-laws will be posted on the website for member review 60 days prior to the Annual Meeting.

A motion was made by the Secretary to have a legal review of the Bylaws and Articles of Incorporation to ensure compliance with the Colorado Revised Non-Profits Act, after the 2021 Annual Meeting, seconded by AT-Large 3, and passed unanimously.

A vote was taken by the Board to present for vote by the members during the July 10, 2021, Annual meeting, the by-laws updates identified at the by-laws review meeting, the vote passed unanimously.

A Standard Operating Procedures (SOP) review meeting is scheduled for April 17, 2021 at 9 am. The members present at the meeting will review the current Club SOP's and create SOP's covering events for each discipline.

- f. **Instructor Shed.** Item to remain on May agenda.
- g. **Colorado State Shooting Association (CSSA).** CSSA is in the process of filing 501c4 non-profit paperwork. At this time, the Club will not authorize renewal of the CSSA membership. On the ballot for member vote during the July 10, 2021, Annual Meeting will be member vote on whether or not the Club intends to continue affiliation with the NRA and CSSA.
- h. **Organizational E-Mail Accounts.** President approved the webmaster list of board and discipline chair nrcgc.org e-mail accounts. A Club e-mail policy will be created outlining the proper use and retention of Club e-mail accounts.



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7. New Business

- a. **Secretary and Treasurer Election Terms.** The three-year election terms for both Treasurer and Secretary positions expire at the same time leaving both positions up for renewal in the same election year. Secretary recommends, to avoid both Executive Officer positions turning over at the same time, the current Secretary term be shortened one year, making the position up for reelection during the 2021-2022 membership year.

At Large 2 made a motion to shorten the current Secretary term to 2 years, making the position open for reelection for the 2021-2022 membership year. The change will reset the Secretary three-year election cycle so that it is offset, and does not coincide, with the Treasurer reelection term, motion seconded by At Large 3 and passed unanimously.

- b. **Emergency Contact Information/Location Coordinates.** During the February RSO training a member suggested plaques be placed on the rifle and pistol range with emergency phone numbers and GPS coordinates. Defensive Pistol Chair researched the requirements for an emergency helipad. To obtain approval a range inspection needs to be completed, GPS coordinates for the pistol range need to be posted at the pistol range, GPS coordinates for the rifle range need to be posted at the rifle range and windsocks need to be installed at both ranges. Secretary will obtain a quote for windsocks; Treasurer will obtain a quote for plaques. Item to remain on May agenda.
- c. **Range Safety Rules.** Secretary advised the Board, if any changes need to be made to the current range safety rules, changes should be submitted to the Treasurer by April 30, 2021, to allow time for Range Safety Rules to be updated before the membership renewal process begins.

8. Executive Session

No executive session needed

9. Adjournment

A motion to adjourn the meeting at 7:22 pm was made by the Secretary, seconded by At Large 2, and passed unanimously.