



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

1. Call to Order

A motion to open the meeting was made by Vice President seconded by Steel Challenge Chair and passed unanimously. Meeting started at 6:01 pm.

Board Members Present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer/NRL22/First Shots: Bryon Fessler

Secretary: Gary Caldwell

At Large 2/Skeet and Trap: Jason Elliott

Steel Challenge: Steve Jessup

Defensive Pistol: Mike Triplett

At Large 3: Cam Rogers

At Large 1: Ben Price

Board Members not present were:

Rimfire Challenge: Chance Snider

Range Master: Russ Hickman

Know your Limits: Chair Loren Gitchel

Others in attendance were:

Member Services Coordinator: Leslie Shoecraft

Member Number 18732

Young Marines Commander Scott McKenna

Young Marines Adjutant Nancy Hoyer

2. Approval of Agenda

A motion was made to accept the October 15, 2020, Agenda was made by Treasurer, seconded by At Large 3 and passed unanimously.

3. Member Forum

Commander Scott McKenna and Adjutant Nancy Hoyer from the Fort Collins Rocky Mountain Young Marines Unit addressed the board regarding volunteer opportunities for the Unit at NCRGC. The Young Marines are a National Youth Organization for kids age 8 – 18, the main focus is learning how to lead and live a drug free healthy lifestyle. Young Marines are taught discipline, leadership and team work skills. In order to rank up the Young Marines must complete community service hours at 501c Non Profit organizations, they would like to offer their services to NCRGC. Adjutant advised the Board that the group is interested in



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

learning gun safety, marksmanship and participating in appropriate programs offered by NCRGC disciplines, such as the First Shots program.

Treasurer said he would be willing to organize a first shots event for the unit at no charge to participants.

President said we do require waivers and adult supervision for participants who are under the age of 18. Commander advised that the Young Marines do have a national insurance policy for their events, NCRGC can be added to the insurance policy as additionally insured for Young Marine events and the parents have no problem signing waivers. Adjutant will send President a current copy of the insurance policy.

Treasurer asked about a photo release from the parents. Adjutant said the parents have signed a photo release, she requested the Commander and/or Adjutant have the opportunity to approve pictures before they are published.

President said he is excited to be able to provide safe, fun marksmanship opportunities to the youth in the program.

Commander mentioned there is interest in creating a local Young Marines marksmanship team that could compete on a National level with other units. Coordination for all volunteer opportunities and events should be made by the Chairs through adjutant; she does all of the scheduling.

4. Officer Reports

- a. **President:** No report given
- b. **Secretary's Report:** The last of three Safety Orientations for new members was held on Saturday, October 3rd. There were 23 new members that attended along with 8 new member spouses and 9 current member spouses. An email with the Smartwaiver link was sent to the spouses that attended the Safety Orientation meeting allowing them 7 days to complete the Smartwaiver. There were a total of 50 new member spouses that attended a Safety Orientation this year and completed the Smartwaiver. There were several spouses that attended the September Safety Orientations that had not completed their Smartwaiver in the time allotted. The MSC called those individuals and discovered that a few of them had not done so because of their displacement by the ongoing wildfires. Because of this, we are going to keep Smartwaiver active at a reduced capacity through the end of October. As of October 12th, a total of 250 spouses completed the process for an Associate Member/Spouse badge. There were also 15 'grandfathered' spouses that did not renew their Associate Member Badges this year. Lanyards for badges are now available in all three member sheds located at the pistol and rifle ranges.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

Secretary shredded a corporate records box that was labeled “Corporate Records” with no date, the box contained several items that were not corporate records. Treasurer approved shredding the contents. The next box to sort is labeled 2013-2016 records; there are 4 boxes that still need to be sorted. The goal is to keep 7 years of records.

A motion to accept the minutes from last month’s meeting -- dated September 17th, 2020 -- and place them on file was made by the Secretary, seconded by Shotgun Chair and passed unanimously.

- c. **Treasurer’s Report:** A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of **September 30, 2020**. Total cash on hand in the seven accounts is \$166,407.94 with \$41,462.60 of that set aside in Reserves for future repairs or replacement. Income for the month was \$600.81 with all of that, minus Interest, coming from the shooting disciplines. Expenses for the month were \$28,206.39. Notable expenses were \$937.87 for Contingency (fencing for the Rifle Range) and \$22,000 for Lease – Weaver Ranch. All other Expenses were normal. We received a credit of \$18.28 from Poudre Valley REA. Waste Management was unable to service our trash bins in September due to the weather so we will receive a credit of \$312.86. Overall, Contingency is at \$5,605.64 on a \$10,000 budget. I am tracking two Board motions for Contingency: specifically, \$2,200 NTE for erosion control for the Rifle Range and \$5,500 NTE for fencing for the Rifle Range. PayPal refunded \$250 to the second member who claimed the charge was unauthorized. The Club absorbed the processing and charge back fees. The member has since repaid the \$250. Finally, I made the Reserve Transfer of \$18,619.50 from Operations per Board motion and it will show up in next month’s financials.

A motion to accept the financials ending September 30, 2020, and place them on file for the auditor was made by Treasurer, seconded by Secretary and passed unanimously.

A motion to donate \$40 to River of Life Fellowship for meeting space for the Board meeting on October 15, 2020 was made by Treasurer, seconded by At Large 3 and passed unanimously.

A metal sign recognizing the sponsors of NRL 22 has been hung on the shed. The October 24, 2020, NRL 22 challenge will be a “pop gun” challenge. A&J Sporting will give a \$25 gift certificate to shooters who hit 5 out of 10 shots plus, the Match Director will gift a free \$10 match fee to be applied to the November 24, 2020, NRL match to all shooters who complete the challenge.

- d. **Range Master Report:** No report given.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

5. Other Reports

a. Disciplines

Range Master: September Range Cleanup had 67 memberships represented.

Archery: No events scheduled

NRL22: The Club hosted the monthly NRL22 match on September 26, 2020 and 28 shooters participated. The shooters posted some impressive scores despite the ash and smoke from local forest fires, which affected my family personally due to the mandatory evacuations. We also welcomed five new shooters to the sport and always have room for more. Congratulations to our first-place winners including Jackson Behrman (Open), Chen Shen (Base), Jessica Mangus (Ladies), and Doug Lynch (Old Guns). Special thanks to all the squad leaders for making this another safe and fun event. Scores and pics are on our website as is the pre-registration link for next month's match (<https://www.ncrgc.org/shooting-disciplines/nrl22/>). Please pre-pay and squad up as part of registration. Hope to see you there!

First Shots: Seminars will resume after the Cameron Peak Fire mandatory evacuation is lifted. I have over 60 students on a waiting list.

KYL: October 7

Open Class

5 Shooters: 2 Members, 3 Non-Members

Handgun Side Match

5 Shooters: 2 Members, 3 Non-Members

Hunter Education October Report: There has been no change in the how the current HE classes can be run. Still 10 people maximum, both instructors count into this number, so 8 students are allowed. On line classes now include the ability to complete entire class and receive a Hunter Education graduate confirmation number at the end of the class.

Defensive Pistol: Match was 4-October. 12 participants total; 6 paid and 6 gratis board members. \$95 total cash taken in; \$45 kept in petty cash to make change at next match; \$50 cash submitted to treasurer for deposit into account. We had 4 stages this time, which is one more than we had last time so a nice progression there. The two stage leaders each setup a stage, DP chair setup a stage and our VP setup the fourth stage. We had 3 RSOs present, so we had 3 squads of 4 people. Rifle side match was held again, with 5 participants. There was a lot of positive feedback from participants after the match. This match was another great success as Defensive Pistol is starting to build momentum.

Steel Challenge No events this month

Rimfire Challenge: No events this month

Shotgun: No events this month



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

- b. **Chief Range Safety Officer.** President performed a safety audit of the October 4, 2020, Defensive Pistol match. Three teams competed in the match on four different stages.

Members are bringing their own thrower to the range; we need to have the club thrower replaced and available to the members.

A Motion was made by the President to use, not to exceed \$800, contingency funds for a new manual shotgun thrower to be installed by the Range Master, seconded by At Large 1 and passed unanimously.

6. Unfinished Business

- a. **Google Drive and Facebook Folder Permissions.** (President/At Large 1) This item to be placed on November 19, 2020, Board Agenda.
- b. **Safety Incidents 20200809; 20200929; 20200930.** Vice President:
Safety Incident 20200809; five violations in this incident 1) Failure to have guests complete a guest waiver 2) Exceeding number of guests allowed per member; policy is two guests, the violator brought four guests; two of the guests were under 18 years of age 3) Not wearing ID badge 4) Failure to communicate hot or cold range with all shooters 5) Crossing the red line during a hot range. Four of the five violations have been confirmed by the disciplinary committee. The Board decided, considering safety for the rest of the members and the severity of the violations, member number 18196 should be permanently expelled from the range. Vice President will mail offending member a letter advising him of the decision and ordering him to turn in his badge.

A motion was made by At Large 1 based on the Disciplinary Committee findings regarding Safety Incident number 20200809 the severity of the violations and, in the safety in interest of all members, he moves that member number 18196 be permanently expelled from the range, motion seconded by At Large 3 and passed unanimously.

Safety Incident 20200930: Two safety violations in this incident 1) only shoot in your designated lane, no cross shooting 2) handling a firearm during a cold range. Both charges have been confirmed by the disciplinary committee.

A motion was made by At Large 3 for incident number 20200930, both violations were affirmed, member number 18597 is put on probation until either attending a Safety Orientation or Range Safety Officer class, seconded by Steel Challenge Chair and passed unanimously.



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

Safety Incident 20200906. This is self-reported potential safety violation; no official report had been filed. The disciplinary committee investigated but did not find any safety violation.

A motion was made by Steel Challenge Chair for Safety Violation 20200929, considering the Safety Committee did not find a safety violation, this violation is dismissed, seconded by Treasurer and passed unanimously.

- c. **Rocky Mountain Young Marines.** See Member Forum.
- d. **3D Archery Discipline Proposal.** Shotgun Chair introduced member 18732 Kyle Black who is submitting a proposal to the Board to begin a new 3D Archery Discipline. Kyle would like to set up the 3D Archery course in the area north of the tactical bays and/or south of the shotgun range. Kyle advised the group that before holding any events he wants to complete Archery RSO training. He is addressing the Board to see if there is interest in offering this discipline. Treasurer raised the possibility of holding first shots archery classes. President advised that Colorado Parks and Recreation has offered the club use of bows. Several Board members mentioned that this discipline is a real opportunity for club members. Several Board members volunteered to also attend the Archery RSO training in order to serve as RSO during events. The possibility of holding an Archery RSO training course at the Club will be researched. Defensive Pistol Chair requested signage is provided to put up when the tactical bays are closed for archery and other events. The Board voiced approval of the proposal.

A motion was made by Shotgun Chair/At Large 2 to appoint Member 18732 Kyle Black as 3D Archery Discipline Chair and Board member. Treasurer is authorized to establish a \$1,000 3D Archery bank account from Operations funds; \$500 of the funds will be available for immediate use, \$500 to remain in reserve. No 3D Archery events will take place until RSO training is completed. In the event archery RSO training is not available, Kyle will complete the NCRGC RSO training. Motion seconded by At Large 1 and passed unanimously.

- e. **Public Shooting Range.** Treasurer advised the Board that he received an e-mail from Larimer County Commissioner John Kefalas stating that the Commissioner is open to the idea of reconstituting the Shooting Range Task Force. If the Shooting Range Task Force is reconstituted NCRGC Long Range Planning Committee will serve as consultant to the task force. The Board decided, until the County reestablishes a task force, it is premature to consider the purchase of any property.
- f. **Tac Bay Rules Modification/Discipline Supervised Events.** The Board discussed modifications to the Tactical Bay Rules allowing the use of rifles during sanctioned events. Secretary stated the way the rules are written now, rifles are not allowed to be used in the tactical bays, we could add to the rules “with the exception of during



Northern Colorado Rod & Gun Club
Board of Directors Meeting Minutes
October 15, 2020

sanctioned events.” President reminded the Board that Standard Operating Procedures (SOP) and Bylaws will need to be updated to be congruent with the rule change.

A motion was made by Steel Challenge Chair to modify the Range Safety Tactical Bay General and Specific Rules to include the phrase Handguns only—semi-auto, revolver, air, black powder, etc. No rifles or shotguns, “except for sanctioned events.” seconded by Secretary and passed unanimously.

**Note to motion: As of October 15, 2020, sanctioned events include; Steel Challenge, Defensive Pistol, First Shots, Hunters Education, Rim Fire Challenge, KYL, other Board sanctioned events and instructor classes approved by a CRSO.*

7. New Business

- a. **Defensive Pistol Seed Money.** When Defensive Pistol Chair took over the discipline the balance in the bank account available to spend was \$71.02. He is currently borrowing supplies from other disciplines; he is requesting additional funds for Defensive Pistol to bring the funds available to spend back up to \$500.

Treasurer made a motion to transfer \$500 from the Operations account to the Defensive Pistol account as seed money for the Defensive Pistol Chair, motion seconded by At Large 3, and passed unanimously.

- b. **Website Migration.** In the coming months, the NCRGC website will be switching to a different server within our content management system. This change will increase security and modernize the site. There will be no outages or price increases with this change.

8. Executive Session No Executive Session was held

9. Adjournment

Motion was made by Secretary to adjourn the meeting at 9:18 pm, seconded by the Shotgun Chair/At Large 2 and passed unanimously.