



**Northern Colorado Rod & Gun Club**  
**Board of Director's Meeting**  
**March 19, 2020**  
**Minutes**

**1. Call to Order**

*A motion to open the meeting was made by Range Master, seconded by At Large 2, and passed unanimously.* Meeting started at: 6:03 pm.

Board Members present:

President: Brian Holder

Vice President: Tom Petaja

Secretary: Gary Caldwell

Treasurer: Bryon Fessler

Range Master: Russ Hickman

At Large 1: Ben Price

At Large 2: Cam Rogers

Rimfire Challenge: Chance Snider

Steel Challenge: Steve Jessup

Skeet and Trap: Jason Elliott

Board Members not present were:

At Large 3: Matt Neihaus

Know Your Limits: Loren Gitchel

Others in attendance:

Assistant Range Master: Dean Sailer

Member Services Coordinator: Marie Maderal

**2. Approval of Agenda**

*A motion was made to accept the Agenda with the following changes: add item 7.d. FY2020-2021 Budget was made by Steel Challenge Chair, seconded by At Large 1 and passed unanimously.*

**3. Member Forum**

No Members addressed the Board.

**4. Officer Reports**

a. President. No report.

b. Secretary. New member enrollment will begin August 5, 2020 at 7:00 Mountain Time. We will plan on using that date going forward under the new open membership enrollment strategy. Dependents of family members that have turned 18 during the previous membership year will be allowed to enroll prior to the open enrollment time. The February minutes will be accepted at April meeting.

c. Treasurer.

A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of February 29, 2020. Total cash on hand in the six accounts is



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\$97,295.53 with \$41,459.72 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$767.36. Per Board motion, I transferred \$150 from the Shotgun checking account to the Operations checking account to make up for Byron McGough's erroneously deposited instructor program fee. The \$345.96 of Other Income was for the RSO class. Expenses for the month totaled \$5,888.31. The \$713.40 of Contingency was for the RSO hats, per previous Board motion. The annual subscription for Constant Contact is \$346.50 and they accidentally charged us twice under Dues & Subscriptions. They have since credited our account and it will show on next months' financials. All other expenses are normal for this time of year. I am tracking one previous Board motion for Contingency (\$500 to Chance Snider for Rimfire Challenge). All other Contingency motions have reconciled. The fiscal year ends on April 30, 2020 so be sure to turn in your expense forms, receipts and mileage as soon as possible. We need to start working on the budget for FY2020-2021 and that is on the agenda under new business.

***A motion to accept the financials ending February 29, 2020 and place them on file for the auditor was made by the Treasurer, seconded by the Secretary and passed unanimously.***

- d. Range Master. There were 73 people signed in for the March Range Cleanup. Ranges were cleaned, target stands repaired, sheds cleaned, teaching sheds cleaned and sanitized, site maintenance and we had coffee and pastries. Two hats were given away, it was a great day at the Range. Making arrangements to add more target holders on rifle range. Also looking into surface improvements at rifle range parking lot and toilet facilities.

## **5. Other Reports**

- a. Disciplines –

### **Archery**

No events to report.

### **NRL22**

Like our USPS friends, neither snow nor ice nor swirling winds stayed these 28 shooters from the swift competition of the NRL22 February Course of Fire (COF). Congratulations to Jose Gardner for winning the Open class, Zack Stamm for the Base Class, Kortney Gardner for the Ladies and Mark Hecker for the Young Guns. Special thanks to squad leaders Justin, Jeff, Pat, Zack, Byron and Doug. You guys do some heavy lifting to ensure a safe and enjoyable event and your hard work is greatly appreciated. Special kudos to Justin for using a hammer to break the ice to the spectator area. That's extreme dedication and is indicative of the caliber of shooters that we have in Northern Colorado. See you the 4th Saturday in March for some more fun and mark your calendars for the BBQ and raffle in April (must be present to win). Photos and scores are on the NCRGC website. #nrl22 #ncrgc #letsgoshooting  
Note: \$270 deposited for this match. \$100 in cash on hand to make change.



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**First Shots**

We held two seminars in March—one on 3/8/2020 for 5 Girl Scouts and one on 3/10/2020 for 10 Girl Scouts. Special thanks to Jason and Ben for helping on 3/10/2020 to ensure a safe and enjoyable seminar. The girls really look up to these guys! Word of mouth keeps spreading and we have four more seminars scheduled for the Girl Scouts in late March and early April. We also have a few members who want to attend and will try to schedule a seminar for late April.

**KYL**

February Matches cancelled due to weather.

March 4- Open Class 6 Non-members/2 Members; Squirrel Rifle Side Match 3 Non-members/2 Members

March 15- Open Class 2 Members/1 Non-member; Iron Sights 2 Members/1 Non-member

**Rimfire Challenge**

No events.

**Shotgun**

2/23/2029 6 Members 2 Non-members \$70 collected

3/8/2020 10 Members 4 Non-members \$175.00 collected

Discipline Chairman keeps \$100.00 on hand for making change in addition to above reported monies.

**Steel Challenge**

The Steel Challenge match for Feb 22nd was canceled due to conditions. (Meaning mud.)

- b. Chief Range Safety Officer. It has been noted that some of the supplies have been removed from the Pistol Range Member Shed. Those supplies will be replenished. Discussed the possibility of adding security seal to the trauma kits as a deterrent to theft.

**6. Unfinished Business**

- a. Lease Extension. The Range Master and Treasurer are going to meet with our landlords to discuss the annual lease payment.
- b. Reserve Study. The Treasurer reported the Reserve Study is making good progress and expects that it will be completed by the April Board meeting.
- c. Disciplinary Action/Suspension. The Vice President reported notifications of actions have been sent to the members involved. Awaiting responses.
- d. Long Range Gongs. The President has attempted to contact the NRA range consultant a second time and still has not received a response.
- e. Defensive Pistol Chair. The President has been attempting to get in touch with persons interested in becoming the discipline chair. This item will be delayed due to the Covid-19 safety measures enacted by the state forcing the cancellation of all organized activities at the range.
- f. Incident 20191016. Status is the same as 6.c. above.



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- g. Official Records. The Secretary reported that the documents to be placed in document storage have been collected. This will be delayed due to the Covid-19 safety measures enacted by the state.

**7. New Business**

- a. Motion to purchase lawnmower. This motion was made by email in August of 2018 and will need to be introduced as a motion and formally recorded at the next Board meeting.
- b. Printing Guest Waivers and Badges. The Treasurer reported that he was only able to find one vendor out of five contacted that could print the waiver and the badge because they could not source the special weave paper needed for the badges. The vendors contacted were Color Pro Printing, Citizen Printing, Enhance Printing, FedEx Office and Print It FC. The cost of printing 5,000 badges and waivers would be \$1,990.00 plus tax. The minimum quantity for a price break is 5,000.

*A motion was made by the Range Master to allow the Treasurer to purchase 5,000 Guest Badges and Waivers from Print It FC as a sole source, preferred vendor for a total not to exceed \$2,350.00. The motion was seconded by the Secretary and passed unanimously.*

- c. Suspension of Public Events due to Covid-19.

*A motion was made by the Treasurer to temporarily suspend all public events, range cleanups and shooting discipline events until further notice with the range remaining open for member use at their own risk, seconded by the Range Master and passed unanimously.*

The Range Master will be offering a special range cleanup on June 13, 2020 to make up for the cancelled regular cleanup from April 4, 2020.

- d. FY Budget 2020-2021. The Board discussed changing costs of services, insurance, lease payment and contractor pay. The effects of member renewal and range cleanup attendance on the collection of revenue. In order to maintain the financial stability of the club, it may be necessary to increase membership dues.

*A motion was made by the Secretary to amend the Independent Contractor Agreement for the Membership Services Coordinator changing "NCRGC Membership List" to "NCRGC Contact List" and adding "And Board of Directors." To section 1.1 under Item 1. Description of Services; Deleting "Members can reapply for membership by joining the membership waiting list." In Section 1.3 under Item 1. Description of Services; Changing "30 days" to "21 Days" in section 1.4 under Item 1. Description of*



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*Services and adjusting the contract rate to \$17.00/hour, seconded by the Treasurer and passed unanimously.*

*A motion was made by the Treasurer to incur an unspecified expense for advertising the Membership Services Coordinator position not to exceed \$500 from contingency, seconded by the Treasurer and passed unanimously.*

**8. Executive Session** – There was no need to go into executive session.

**9. Adjournment**

*A motion to adjourn the meeting was made at 9:08 pm by the Shotgun Chair, seconded by At-Large 2 and passed unanimously.*