



Northern Colorado Rod & Gun Club
Board of Director's Meeting
February 20, 2020
Minutes

1. Call to Order

A motion to open the meeting was made by Steel Challenge Chair, seconded by Know Your Limits Chair, and passed unanimously. Meeting started at: 6:00 pm.

Board Members present:

President: Brian Holder

Vice President: Tom Petaja

Treasurer: Bryon Fessler

Range Master: Russ Hickman

At Large 1: Ben Price

At Large 2: Cam Rogers

Rimfire Challenge: Chance Snider

Know Your Limits: Loren Gitchel

Steel Challenge: Steve Jessup

Skeet and Trap: Jason Elliott

Board Members not present were:

Secretary: Gary Caldwell

At Large 3: Matt Neihaus

Others in attendance were:

Assistant Range Master: Dean Sailer

Member Services Coordinator: Marie Maderal

2. Approval of Agenda

A motion was made to accept the Agenda with the following changes: removing items a) Rimfire Challenge Fees and b) RSO Help for Events from New Business and adding items l) 2019 Records Storage, m) Rimfire Challenge Fees, n) RSO Help for Events, o) RSO Class, p) Book of Motions and q) Long Range Gongs to Unfinished Business as well as striking Book of Motions from Business on Hold was made by Range Master, seconded by At Large 1 and passed unanimously.

3. Member Forum

No Members addressed the Board.

4. Officer Reports

- a. President. We are missing Board minutes (6 months) and Range Cleans (3 months)
- b. Secretary. No report given. The Member Services Coordinator will have the missing minutes and Range Cleans up on the Google Drive and web site by February 29, 2020
- c. Treasurer. The Board did not meet in December, so here are two monthly financial reports: A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of December 31, 2019. Total cash on hand in the six accounts is



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\$107,720.49 with \$41,457.67 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$658.56 mostly from the shooting disciplines. The \$48.97 of Other Income was for an RSO class (\$25) and a replacement badge (\$23.97). The cost of a replacement badge is \$25 less PayPal processing fees. Expenses for the month totaled \$11,886.70. The Board previously authorized the Range Master to spend \$5,000 of Contingency on gates, PVC and drainage for the Rifle Range and that money has been spent. Other noteworthy expenditures include \$1,000 for PVC installation (Chambers Excavating); \$1,643.44 for gates (Distinctive Welding) and \$1,113.40 for hats (Zephyr Graf-X). I am tracking two previous Board motions for Contingency (\$850 to the Range Master for RSO hats and \$500 to Chance Snider for Rimfire Challenge).

A motion to accept the financials ending December 31, 2019 and place them on file for the auditor was made by the Treasurer, seconded by the Range Master and passed unanimously.

A Balance Sheet and Income/Expense Statement were provided to all Board members with figures as of January 31, 2020. Total cash on hand in the six accounts is \$102,376.48 with \$41,458.73 of that set aside in Reserves for future repairs or replacement. Income for the month totaled \$594.50 mostly from the shooting disciplines. The \$150 for Shotgun was deposited in the wrong account. Expenses for the month totaled \$5,938.51. Noteworthy expenditures include \$340 for snow plowing (Chambers Excavating), \$554 for gates (Distinctive Welding) and \$707.34 for new locks (Russ Hickman). I am tracking two previous Board motions for Contingency (\$850 to the Range Master for RSO hats and \$500 to Chance Snider for Rimfire Challenge). We are missing several corporate records on our website and on Google Drive and it is getting worse. For example, we are missing six months of meeting minutes (April, July, August, September, October and November) and three months of range cleanups (December, January and February).

A motion to transfer \$150 from the Shotgun checking account to the Operations checking account to make up for Byron McGough's erroneously deposited instructor program fee was made by Treasurer, seconded by Steel Challenge Chair and passed unanimously.

A motion to accept the financials ending January 31, 2020 and place them on file for the auditor was made by Treasurer, seconded by Know Your Limits Chair and passed unanimously.

Finally, Board members were provided with the current budget showing the actuals for the first three quarters of the fiscal year. Income is \$9,502.16 over budget mostly due to Capital Improvement Fee, Cleanup Fee, NRL22, Shotgun and Steel Challenge. Expenses are \$33,955.47 under budget with one quarter left to go in the fiscal year. General Ledger (GL) line items to watch include Electric, Lease, Mileage Reimbursement, Porta Potties, Range Maintenance, and Supplies.

d. Range Master. The Range Master suggests building a restroom similar to the Park Service. We need to assess situation and the Range Master will research. New RSO



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and Club Hats were distributed, and the inventory was turned over to the Treasurer. Thanks to Cam Rogers at the Range Clean for completing the PVC installation. Master locks are being re keyed – use your old keys until the new ones are ready. We will not rekey the Shotgun Classroom, 2 gates, sheds will have separate keys due to the cost of the equipment stored in them. We will discuss the need for At Large members to have keys.

5. Other Reports

a. Disciplines –

Hunter Education class had 27 attendees and we currently have 3 signed up for the March class. We will possibly use the Tactical Bays for the next class.

Range Master

Range Cleanup went well, very windy conditions. Thanks to Cam for assisting on the Lower Ranges.

Lower Ranges:

*Shotgun area required deep cleaning, lots of debris.

*Repaired Target Stands.

*Checked Target Stands

Rifle Range:

*Replaced all access gates.

*Repaired Targets.

*Replaced PVC Target Holders, filled with dirt. We still need to refine Rifle Range Targets.

*Cleaned Sheds.

Served Refreshments and gave away two hats, it was a good day.

Archery

No new items to report. Archery Range is open and functioning as designed.

NRL22

An unprecedented 39 shooters participated in the NRL22 January Course of Fire (COF) at the Northern Colorado Rod & Gun Club (NCRGC). We learned some valuable lessons for managing this many shooters and we promise to do better in the future. My sincere apologies to those of you (like me) who gave up your opportunity to finish all the stages so that others could complete the COF before we had to close the match and reopen the range. Congratulations to Justin Topel for winning the Open class, Mitch Haden for the Base class, Jessica Mangas for the Ladies and Mark Hecker for the Young Guns. Special thanks to squad leaders Justin, Patrick, Byron, Jeff, Kevin and Zach. Photos and scores are on the NCRGC website. Next match is February 22, 2020. #nrl22 #ncrgc #letsgoshooting. We have \$100 cash on hand to make change.

First Shots

We held two seminars in January: one for 6 people on January 20, 2020 and another one for 6 people on January 31, 2020. We had to purchase additional ammo and



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targets for the program. We have several seminars coming up in March and April and plan to solicit help from the Board and the rso@ncrgc.org distribution list.

KYL

December 4th: Cancelled/weather

December 15th: Cancelled/weather

January 1st: Open Class 4 Shooters, 2 Members/ 2 Non-members

Iron Sights 4 Shooters, 2 Members/ 2 Non-members

January 19th: Open Class 6 Shooters, 3 Members/ 2 Non-members

Iron Sights 5 Shooters, 2 Members/ 3 Non-members

Rimfire Challenge

December 21st 10 Shooters.

January 19th 9 Shooters

February 15th 11 Shooters

Shotgun

12/22 - 9 Members, 3 Non-members \$100 collected.

1/12 - 4 Members \$10 collected.

1/26 - Cancelled due to Shotgun Chair unavailable.

Steel Challenge

12/28 - We had two people show up for the Steel Challenge today. We need 5 shooters to form a squad - so we ended up not setting and shooting the full course. Instead, we set up one custom stage (see pic), and shot until everyone was chilled and ready to call it! The conditions were interesting... PS - probably a 25 to 27 mph constant wind, at mid 20's temperature.

1/25 - We had 9 shooters, with one DQ for handling a firearm outside of the firing line. The day was cool in the morning, but warmed up nicely by the end of the day! Unfortunately, this did get some snow melt started in bays 1 and 2 - which made for some mud to avoid! Winds were strong enough to notice in the early part of the match, but not an issue for the second half. Everyone had a great time, hope to see you there on February 22nd!!!

- b. Chief Range Safety Officer. The gates are completed thanks to all who helped – Last items to complete are the ADA bathroom, the mat and the road base for the parking area.

6. Unfinished Business

- a. Rifle Range Update/Gates. The gates are done!
- b. Lease Extension. We will try again to get the \$200 increase, but we may need to consider an increase to membership dues which would have to be finalized before Renewal. This is a good time to meet with the landlords.
- c. Reserve Study. Research continues – Reserves should be much higher – we would like to finish by April will need Range Master items for inventory and Disciplines inventory.



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- d. Disciplinary Action/Suspension. The letters have gone out with no response. Members involved in the incident are suspended for 6 months. Discussion of making suspensions turn in their badge as a by-law change was had and will need to be made in March to make the change.
- e. Long Range Gongs. The President has called the NRA and is awaiting a response. He will follow up with them.
- f. Defensive Pistol Chair. If anyone has contact information for any of those interested in this position, please forward to the President.
- g. Official Club Public Communications/Social Media. See below.
- h. Crisis Management Policy. Ben has updated what he can and needs time with the Executive Board to delegate how we move forward. We will move this to the Board Retreat in May to create a policy.
- i. Board Member Continuity. This will be the focus of the Board Retreat in May.
- j. Incident 20191026. The people involved has been notified of their three-month suspension.
- k. Rifle Range Grant. The State has exhausted their efforts to help at this time.
- l. Official Records. The 2019 Official Records should have been turned in by January, but since we did not hold a meeting then we will collect all those tonight and have the box put in storage. We will need to order new waivers and it was decided to do so in the new fiscal year; with the same color temporary badge and the removal of the sequential numbers as this will lower the cost. We will add this item to next month's agenda.
- m. Rimfire Challenge Fee. The Rimfire Challenge Chair has requested a fee for all events to be set at \$5, but this will mean a new bank account will need to be created.

A motion to establish a checking account with \$1,000 and charge a fee of \$5 effective May 1st, 2020 was made by the Treasurer, seconded by the Range Master and passed unanimously.

- n. RSO Help for events. This item was discussed as far as requiring those that have been trained to help at a certain number of events. Several Board members incentivize their RSOs with discounted fees, etc. and the distribution of the new hats should help. It was also suggested that perhaps the Discipline Chairs could be present at the trainings during lunch with a list of events that they would need RSOs for and sign them up at that time. A practice event for RSOs was also suggested.
- o. RSO Class. We discount the RSO Class and had 11 people at our last class. The NRA charges \$150 for this training and it was discussed that perhaps we should find a way to charge those that do not help with events after they are trained.
- p. Book of Motions. We have clarified most of those that needed clarification, but we still need to elect a Discipline Committee at the Annual Meeting and change the By-laws concerning this committee at that time. We also will add the addendum to have all grants approved by motion moving forward. We will follow the motions



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- concerning putting out the Newsletter on the third Friday of the month, and the one concerning Sight In Days will be added to the April Agenda.
- q. The 2018 Long Range Gongs motion was discussed.

A motion to amend the 2018 motion to re-install the 300-yard gongs pending the NRA Range Review was made by the Range Master, seconded by the Know Your Limits Chair and passed unanimously.

7. New Business

- a. Missing Records. We are missing records from 2008, 2009, and 2010. It was determined that they were lost in a fire and the auditors will be made aware.
- b. Website analytics were sent to all Board members and included in Board packet. Board members were asked to send questions to Webmaster.

8. Executive Session – There was no need to go into executive session.

9. Adjournment

A motion to adjourn the meeting was made at 8:01 pm by the Range Master, seconded by the Skeet and Trap Chair and passed unanimously.