

**Northern Colorado Rod & Gun Club**  
**Board of Director's Meeting**  
**June 20, 2019**  
**Minutes**

**1. Call to Order**

*Motion to open the meeting by Tom Petaja, seconded by Gary Caldwell, and passed unanimously.* Meeting started at 6:01 pm.

Board members present:

President Brian Holder  
Vice President Tom Petaja  
Treasurer Bryon Fessler  
At-Large Gary Caldwell  
Know Your Limits Loren Gitchel  
Skeet/Trap Jason Elliott

Board Members not present were:

Secretary Bo Marzolf  
Range Master Russ Hickman  
Steel Challenge Steve Jessup  
At-Large Ben Price  
At-Large Matt Niehaus

Others in attendance were:

Assistant Range Master Dean Sailer  
Member Services Coordinator Marie Maderal

**2. Approval of Agenda**

*A motion was made to add Rifle Range Grant as item 6(c) and add Harrow purchase as item 7(b) and approve the amended agenda by Bryon Fessler and seconded by Loren Gitchel. The motion passed unanimously.*

**3. Member Forum**

Dean Sailer offered ammo as a donation for the Annual Meeting, Gary and Jason offered to do the same.

**4. Officer Reports**

- a. President. Brian would like to amend the May Minutes to reflect that he was not present at the May meeting.
- b. Secretary / Membership Committee Update (Add report from board packet) *A motion to accept the amended minutes from last month's meeting -- dated May 16, 2019 -- and place them on file was made by Gary Caldwell, seconded by Tom Petaja and*



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*passed unanimously.*

- c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of May 31, 2019. Total cash on hand in the six accounts is \$151,778.32 with \$135,962.10 of that set aside in Reserves for the Rifle Range safety improvements. Income for the month totaled \$198.74 and expenses totaled \$9,346.34. Income and expenses were normal for this time of year except for \$2,951.65 for the CIP Rifle Range. Board members were also provided with a current budget. The accountant has our FY2018-2019 financial records in order to prepare our taxes and review our ledgers. After several inquiries, the MSC confirmed that the 2018 documents were delivered to Smart Document Management on June 10, 2019. Additionally, we had several CIP Rifle Range expenses and we need to transfer the money from Reserves to Operating.

*A motion to accept the financials ending May 31, 2019 and place them on file for the auditor was made by Bryon Fessler, seconded by Loren Gitchel and passed unanimously.*

*A motion to transfer \$2,181.13 Reserves to Operating for picnic tables and braces from Mawson Lumber & Hardware for the CIP Rifle Range was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.*

*A motion to transfer \$770.52 from Reserves to Operating for the roll off from Waste Management for the CIP Rifle Range was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.*

*A motion to transfer \$731.10 from Reserves to Operating for grass seed for the CIP Rifle Range was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.*

*A motion to transfer \$19,992.36 from Reserves to Operating for progress billing #1 from Delehoy Construction, Inc. for the CIP Rifle Range was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.*

*A motion to transfer \$7,708.80 from Reserves to Operating for the balance of the shooting tables from ARCO Concrete, Inc. for the CIP Rifle Range was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.*

*A motion to transfer \$80,000 from Reserves to Operating to cover construction costs for the CIP Rifle Range was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.*

- d. Range Master.



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## 5. Other Reports

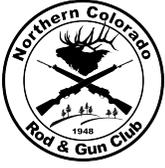
- a. Jason Elliott would like to add 4 shooters to his event report. Special Range Cleanups had 5, 23 and 23 people in attendance. Bryon Fessler will step down as Discipline Chair for Rimfire Challenge – he is willing to train his replacement and has supplies to pass along. The NR22 event scheduled for June 29 will need to set up stages and zero scopes on June 27<sup>th</sup> at 10 am if any Board Members are interested. Jason Elliot has been asked by his neighbor who is starting a high school skeet and/or trap team if they can use the range for practice – more details and logistics will be forthcoming. Brian Holder also suggested they look into the Colorado Youth Outdoors organization.
- b. ***Motion to accept Bryon Fessler's resignation as Discipline Chair of Rimfire Challenge was made by Tom Petaja, seconded by Loren Gitchel and passed unanimously.***
- c. Brian Holder reported that the First Aid kits are missing tourniquet, CPR mask, flashlight and C Lock bandages and bandaids. He estimates replacement costs for this and the new First Aid kit to be between \$400 and \$480 and will write an article for the newsletter concerning missing items and no reports.

## 6. Unfinished Business

- a. Rifle Range Safety Improvements Update. (see list) These 16 items were discussed by the Board Members present and depending on the weather, the scheduled special clean ups will be altered - Brian Holder will be marking holes and a discussion about PVC placement was held.
- b. Annual Meeting Discussion. The minutes and agenda from last year were handed off to Marie so they can be typed up and distributed at this year's meeting. Added to the agenda will be the Dedication to Doc Weaver, Ribbon Cutting Ceremony, and a Ceremonial First Shot. There was a discussion of what to wear to distinguish Board Members from the general membership and it was decided that Board Members would wear the yellow safety vests to distinguish themselves.
- c. Rifle Range Grant. Several scenarios were discussed due to the \$85,000 amount which triggered a bump up to the approval of U.S. Fish and Wildlife.

## 7. New Business

- a. Membership Orientation Dates and Details. Proposed dates are Sept. 7 and 22 as well as well as Oct 5, all of which will be held at 1 pm (after the Range Clean on 9/7 and 10/5). These will be referred to as Safety Orientations as per the advice of our legal



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counsel and Marie will use the same format as last year – the Board would like to ensure a short and concise meeting.

- b. Harrow Purchase. Brian Holder explained that new Harrows are \$499 – he has a used one and he will sell it to the club for \$175-\$200. ***Bryon Fessler made a motion to buy Brian's Harrow for \$200, seconded by Gary Caldwell and passed unanimously.*** A discussion followed concerning the Riding Lawn Mower and the need for all the Board Members to be checked out on the riding lawn mower by the Range Master. The Range Master should also issue keys to the bulletin boards and waiver box by the next Board Meeting. Brian Holder offered to haul any steel and the culvert from the range at the next range clean.

**8. Executive Session (if necessary) -- None**

**9. Adjournment – *Motion was made at 1825 by Loren Gitchel to adjourn the meeting, seconded by Jason Elliott, passed unanimously.***