



Northern Colorado Rod & Gun Club

Board of Directors Meeting Minutes

April 18, 2019

Motion to open the meeting for official business by Russ Hickman, second by Thomas Petaja.

Meeting started at 6:00 PM

Motion to Approve the Agenda with addition of items – Document storage, – Nominating Committee, - Meeting Location made by Gary Caldwell, second by Bryon Fessler and passed unanimously.

Board of Directors Present

President: Brian Holder
Vice President: Tom Petaja
Treasurer: Bryon Fessler
Range Master: Russ Hickman
At Large: Matt Niehaus

Steel Challenge Chair: Steve Jessup
Shotgun Chair: Jason Elliott
At Large: Ben Price
At Large: Gary Caldwell

Board of Directors Absent

Secretary: Gregory Marzolf
KYL Chair: Loren Gitchel

Regular / Associate Members Present

Dean Sailer, ARM
Steve Taylor

Members Comments

No Comments

President Report

- Intend to prepare letter to send to our landlords regarding lease renewal proposing an annual increase of \$200 per year instead of the current \$1,000 per year
- Grant presentation was made to Colorado Parks & Wildlife, should hear award recipients sometime in May

Secretary Report

- None



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Treasurer Report

- Balance Sheet and income statement distributed to all board members
- Total cash on hand in all seven accounts is \$167,501.00 with \$126,539.62 set aside in Reserves. Income for the month totaled \$275.01 with expenses of \$15,760.35. Income for the month was about normal for this time of year. Expenses of note included \$330.95 for Dues & Subscriptions (Constant Contact) and \$8,440.16 for Insurance (D&O for \$744 and General Liability for \$7,696.16). The FY ends April 30, 2019 so please submit other reimbursable expenses as soon as possible. Additionally, we had \$4,684.42 in CIP Rifle Range expenses and we need to transfer that amount from Reserves to Operating expenses.
- **Motion to accept the financials ending March 31, 2019 and place them on file for the auditor was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously.**
- **Motion to transfer \$1,5574.84 from Reserves to Operating for one half of the down payment of the two sheds for the CIP Rifle Range was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.**
- **Motion to transfer \$871.50 from Reserves to Operating for the engineering of the shooting tables by CTL Thompson for the CIP Rifle Range was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously.**
- **Motion to transfer \$2,238.08 from Reserves to Operating for 25 steel lane markers from AA Targets for the CIP Rifle Range was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.**

Range Master Report

- Shed was demolished, steel target holders removed, shooting position canopy mostly removed.
- Next cleanup will include removal of shooting tables, spraying for weeds
- Need to come up with best way to barricade off access to the rifle range during construction closure period with appropriate signage

Discipline Reports

Archery

- No report



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Defensive Pistol

- Discipline Chair David Ward has resigned effective immediately.
- **Motion was made by Ben Price to accept David's resignation, seconded by Steve Jessup and passed unanimously.**
- \$15 in cash, master keys and checks for the Defensive Pistol account have been turned in.

Steel Challenge

- No matches held due to weather.

Know Your Limits

- No report

Skeet & Trap

- March 24, 7 Members and 4 Non-Members, 11 Rounds of Skeet, 15 Rounds of Trap collected \$115.00.
- April 14, 4 Members and 5 Non-Members, 18 Rounds of Skeet, 8 Rounds of Trap collected \$110.00.

First Shots

- We held two makeup First Shots Rifle seminars on March 25 and March 28 for a total of 12 students.
- Additional seminars are scheduled for April 14, April 15 and April 22.

Rimfire Challenge

- April 13 Rimfire Challenge was cancelled because of a calendar malfunction resulting in a scheduling conflict.

NRL22

- Season will start in June of 2019
- Construction and assembly of materials needed for matches began at April range cleanup and will continue at the May cleanup.
- It is required that a match be held during the month of June so the discipline chair will be proposing opening the rifle range for one day for an NRL22 Match. The date is to be determined.



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CRSO

- RSO class will be on May 7 with 6 or 7 people currently signed up

KYL

- No update

Unfinished Business

1. Rifle Range Safety Improvements Update: Drawings for shooting tables finalized. All 25 Hook N Shoot target packages have been delivered. Two member sheds have been ordered to be delivered week of June 10. Welding RFP: Bids were solicited from six welding companies. Three bids were received 1) AA Targets \$4,700 with free delivery 2) Distinctive Welding \$11,241.20 3) A&E Custom Metal Fabrication and Welding \$10,066.64. The BOD was supposed to make the decision to award the bid, but our concrete contractor needed to push up our timetable, so Russ Hickman, Brian Holder and Bryon Fessler had to make the decision prior to this meeting. They chose to award the contract to AA Targets. **Motion to ratify the decision to accept the \$4,700 bid from AA Targets in Greeley to fabricate 60 metal legs for the concrete shooting tables per the engineer's specifications was made by Gary Caldwell, seconded by Ben Price and passed unanimously.** Concrete Shooting Tables: Only one company in the area can make the tables. Per NCRGC procurement policy, this is considered a sole-source procurement. Total price is \$15,417.60 for 20 concrete shooting table to specification. The bid was accepted April 5, 2019. The template and 50% down payment check was delivered to ARCO Concrete. **A motion to ratify the decision to accept the \$15,417.60 sole-source bid from ARCO Concrete, Inc. in Fort Lupton to fabricate 20 concrete shooting tabletops with wire mesh reinforcement and cast in inserts per the engineer's specifications was made by Steve Jessup, seconded by Matt Niehaus.** Boundary Survey: "Rough-In" boundary survey will take place at May 4 Range Cleanup. CAD work and final survey will be completed before excavation starts on May 27, 2019. Following excavation, construction survey will be completed on June 1st and 2nd so contractor can start work on June 3, 2019. Shed Demo: A backhoe was rented from Sunstate Equipment for \$778.25 and demo was completed at March 30 Range Cleanup. Schedule Update: No significant changes at this time. Shooting table demo will be at May 4, 2019 Range Cleanup. The Rifle Range will be closed and the road barricaded on May 6, 2019. Additional Special Range Cleanups will need to be schedule beginning with June 2, 2019 especially focusing on staining. May 4, 2019 Range Cleanup will include making additional targets. A roll-off dumpster was ordered for the shed demo on April 30 which will end up costing around \$700-\$800.

Project Costs: (So far)



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\$106	Sample Steel Lane Markers (2017 expense)
\$6,725.70	Shipping Container
\$1,372.75	Engineering (shelter)
\$1,574.84	Sheds (1/2 down payment)
\$871.50	Engineering (shooting tables)
\$2,238.08	Steel Land Markers (25)
\$1,092.04	Target Frames, Fence Posts
\$7,708.80	Concrete Shooting Table (1/2 down payment)
\$778.25	Backhoe Rental
\$22,467.96	Total

Matt Niehaus is cutting up steel from the old target holders for recycling. Matt asked if he couple pay the recycling cost for a piece for himself. **A motion was made by Gary Caldwell to allow Matt Niehaus to cut an appropriate size piece of the steel valued at \$20.00 to be reimbursed to the club, seconded by Jason Elliott passed unanimously.** There is also a large amount of scrap wood to be disposed. **A motion was made by Steve Jessup to allow Brian Holder to keep a selected amount of scrap wood for the cost of \$40.00 to be reimbursed to the club seconded by Tom Petaja passed unanimously.**

2. Rifle Range Safety Rule Addition: **A motion was made by Gary Caldwell to add the rule that shooting the steel lane markers is permitted in all lanes of the rifle range but the muzzle velocity of ammunition must be less than 3000 fps in lanes 1 – 10 at 100 hundred yards seconded by Russ Hickman passed unanimously.**

3. FY2019-20 Budget Approval: A budget proposal has been submitted to the entire board by the Treasurer, Bryon Fessler. **A motion was made by Ben Price to accept the proposed FY2019-20 budget subject to ongoing review and adjustment by board action, seconded by Russ Hickman and passed unanimously.**

4. Manual Skeet Throwers: Discussed replacing the single manual thrower with 2 electric throwers. It was the general consensus that only one thrower would be safe.

5. Proposed By-Law Changes: By-law changes discussed at the previous board meeting will be presented to the membership. **A motion was made by Bryon Fessler to present two changes to the by-laws to the membership at the upcoming annual meeting concerning Article III – Membership, Section 2 Eligibility and Article III Section 6 Expiration, Suspension and Expulsion, seconded by Jason Elliott and passed unanimously.**

6. Document Storage: All 2018 documents need to be given to the Membership Services Coordinator by April 26, 2019 to be deposited into secure storage.

New Business

1. Disposition of Gully Materials and Communication: Discussed the need for continuity and board assistance for new board members/discipline chairs. Need to explore options for getting materials to stored in gully off the ground.



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2. Nominating Committee: There was no response to the article in the newsletter asking for interest in candidates for open board positions. The nomination committee members need to continue to speak to members to recruit candidates.

3. Monthly Board Meeting Location: Continuing to meet at Perkins in Loveland for the time being.

Executive Session

- **A motion was made by Russ Hickman to go into Executive Session, seconded by Tom Petaja and passed unanimously.**
- **A motion to come out of Executive Session was made by Brian Holder, seconded by Jason Elliott and passed unanimously.**

A motion to adjourn the meeting was made by Russ Hickman, seconded by Jason Elliott and passed unanimously.



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