



Northern Colorado Rod & Gun Club
Board of Director's Meeting
February 21st, 2019
Minutes (Draft)

1. Call To Order

The meeting was called to order on a *motion by Russ Hickman at 6:00PM, seconded by Loren Gitchel and passed unanimously.*

Board Members Present:

President Brian Holder

Vice-President Tom Petaja

Secretary Bo Marzolf

Treasurer Bryon Fessler

Range Master Russ Hickman

At-Large Ben Price

At-Large Matt Niehhaus

KYL Chair Loren Gitchel

Skeet/Trap Chair Jason Elliott

Defensive Pistol Chair David Ward

Steel Challenge Chair Steve Jessup

Board Members Not Present:

At-Large Gary Caldwell

Others In Attendance:

Dean Sailor

Jim Jackson

Byron McGough

Cam Rogers

2. Approval of Agenda

Motion was made to change the Agenda to include discussing the nomination committee (see item d-new business below) – otherwise we accepted the agenda as proposed. A motion was made by Bryon Fessler, Seconded by Jason Elliott, and the motion passed unanimously.

3. Member Forum

Loren Gitchell raised a concern regarding closing the rifle range for so long this summer. The board listened to the complaint – to include ways to mitigate the



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impact. Russ Hickman mentioned that Great Guns may allow members to attend their range at a reduced rate. More to follow.

4. Officer Reports

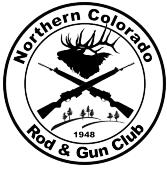
a. President. *A motion was made on-line to allow the Range Master to purchase a shipping container for the Rifle Range – beyond the amount approved by the earlier motion on January 17, 2019 of \$6,500 – to a new approval NTE \$6800. The motion was made by Russ, seconded by Steve, and passed by all except Matt (against) and Bo (abstained).*

We also discussed places for the BoD to meet since Mulligans closed – Perkins was discussed, along with thinking about the Still Whiskey Steak House. For now, the decision was made to meet at Perkins for next month. In time, discussion included using a collaborative tool such as Skype, Zoom, or something similar.

b. Secretary. *A motion to accept the minutes as proposed dated January 17, 2019 was made by Loren Gitchell, Seconded by Tom Petaja, and the motion passed unanimously.*

c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of January 31, 2019. Total cash on hand in the six accounts is \$200,328.47 with \$148,731.11 of that set aside in Reserves for the Rifle Range safety improvements. Income for the month totaled \$3,313.94 and expenses totaled \$14,480.21. Income of note included \$290.70 for Instructor Membership (x2), \$20 for Other Income (Dave's aluminum stands purchase) and \$2,500 for Program Income – Rimfire (Grant). Expenses of note included \$8,098.45 for CIP Rifle Range (\$6,725.70 for the shipping container and \$1,372.75 for engineering), \$0 for Electronic Waivers (still working off the credit), \$0 for Meetings (need a motion to pay \$40 to River of Life Fellowship) and \$0 for Trash (did not receive e-invoice in January which means they will charge us twice in February). We can no longer pay mileage reimbursements for 2018. Please use the new form for 2019.

A motion was made to transfer \$6,725.70 from Reserves to Operating for the CIP Rifle Range (Shipping Container) by Bryon Fessler, seconded by Ben Price, and passed unanimously.



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A motion was made to transfer \$1,372.75 from Reserves to Operating for the CIP Rifle Range (engineering) by Bryon Fessler, seconded by Russ Hickman, and passed unanimously.

A motion was made to pay \$80 to River of Life Fellowship for the BoD meetings in January and February by Bo Marzolf, seconded by Loren Gitchel, and passed unanimously.

A motion to accept the financials ending January 31, 2019 and place them on file for the auditor was made by Bryon Fessler, seconded by Russ and passed unanimously.

d. Range Master (Russ Hickman): We had a great day at the Range Cleanup on the 2nd of February. There were 39 people sign in and we had a lot of things to accomplish. We completed many projects including:

- * Repair target stands at Rifle Range.
- * Repair target stands at Pistol Range.
- * Repair target PVC at Pistol Range.
- * Repaint steel at Pistol Range.
- * Clean up brass and casings at all venues.
- * Clean up clays on Shotgun Range.
- * Restock waiver stations.
- * Move all Mowers and trimmers to lower shed.
- * Clean out shed on Rifle Range to prepare for demo next cleanup.
- * Sweep and clean Office and Instructor Room.
- * Cook a picnic of Hot Dogs and chips
- * Gave away 2 NCRGC Caps.

5. Other Reports

a. Defensive Pistol – Had 3 participants with good feedback for future matches. We took in \$45 and there is nothing on hand currently. Ringing in the New Year was a good success. I had 2 bays set up with scenarios for shooting. Had roughly 10 people come through the scenarios and hopefully sparked some interest regarding defensive pistol shooting.

b. Archery (Russ Hickman): Nothing to report.



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c. Defensive Pistol (David Ward) No February Event.

From January. We had a good event with 5 people showing. The second in charge little big kahuna, Tom, talked to someone from Wyoming during the set up. The other gentleman said there may be some shooters from Wyoming attending in the future. I made a deposit of 60.00 and kept the remainder as cash on hand.

d. Know Your Limits (KYL) (Loren Gitchel)

Feb 6 – Canceled

Feb 17 – 4 Open rifle – 3 members / 1 non-member

e. Skeet & Trap (Jason Elliott):

Nov. 11 2018- 3 shooters 10 rounds skeet \$30.00

Nov. 25 2018- 4 shooters 11 rounds skeet \$40.00

Dec. 9 2018- 4 shooters 8 rounds skeet \$30.00

Dec. 23 2018- 4 shooters 17 rounds skeet \$75.00. 3 shooters 5 rounds trap \$20.00

Jan. 13 2019- 6 shooters 17 rounds skeet \$85.00. 6 shooters 15 rounds trap \$60.00

Jan. 27 2019- 6 shooters 21 rounds skeet \$95.00. 3 shooters 8 rounds trap \$25.00

Feb. 10 2019- 5 shooters 13 rounds skeet \$50.00

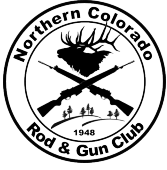
\$499.00 deposited on Jan. 31 2019, Chairman currently has \$50.00 to be deposited asap and \$100.00 for making change.

f. Rimfire Chair:

Rimfire Challenge: No events due to weather.

NRL22: The 2019/2020 season will start in June of 2019. Between now and then, we will hold a few clinics with previously released Courses of Fire (COF). We will begin constructing the barricades at future range cleanups.

First Shots: We cancelled the seminars on 2/3 and 2/9 due to weather. We have 12 participants scheduled for 3/3 and 10 participants scheduled for 3/9. We added two additional seminars on 3/3 and 3/9 starting at 2 pm (the other ones start at 1 pm). We plan to stagger the shooters as much as possible. We have four RSOs scheduled to help on these days.



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g. Steel Challenge (Steven Jessup): No Report

h. Chief Range Safety Officer: The board reviewed the Environmental Assessment for 2018. We are meeting most of our goals. Shotgun area is very clean. The shotgun range will have a pH measurement done periodically – will purchase a gauge to do this ourselves. If the pH gets too low (acidic), we will treat it with lime to raise the pH back to within limits. We will also look at the Defensive Pistol and Pistol ranges. There were numerous goals for 2019 given by Brian Holder. The goals and ESP report will be filed on-line in the club's Google Docs.

6. Unfinished Business

a. Rifle Range Safety Improvements Update. The board discussed the three proposals that we received in response to our Request for Proposal to help with the rifle range safety improvements — to include the Board's Evaluation Tool that we used to guide our selection. After much deliberation, ***a motion was made to award the bid to Neumark for \$87,804 by Russ Hickman, seconded by Jason Elliott, and the motion failed to pass.***

A motion was made to award the bid to Delohoy Construction for \$59,030 by Jason Elliott with some additional conditions that the project manager will work out, seconded by Tom Petaja, and the motion passed unanimously.

The project manager then discussed with the board the rifle range improvement schedule.

b. Rifle Range Steel Targets/Lane Markers. Bryon Fessler presented the board with several different steel targets and markers. The board deliberated on maintenance of the targets to include costs. T-posts are hard to get out of the ground, J-hooks are easier – and they are round. Russ Hickman suggested we go for two bids – one for each design. Each design will be 12 inches in diameter, ½ inch AR550 material. Bryon Fessler will get the bids and report back to the board.

c. Update on range equipment / structures demolition. The tractor needs work – and will be in the shop for some amount of time. We discussed about getting a rental tractor for the time our tractor is in the shop – as we will need a tractor to demolish the rifle shed(s). It could also help with removing the steel at the 100yd mark. The range master said he would rent the tractor – and pay for it out of his (i.e., the range master's) budget.



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- d. Steel targets. See item b. above.
- e. Great Guns Shooting Club. We discussed the opportunity for NCRGC to shoot at Great Guns for a 33% discount, and in reciprocal, for Great Guns members to shoot at NCRGC events for the same. The board thought this was a good idea – and approved this measure.
- f. Responding to club emails. The board discussed responsibilities for answering on-behalf of the club. The board decided to funnel incoming emails to the appropriate discipline chair; for general questions regarding the range, Russ Hickman as the range master will answer (or delegate as needed).
- g. Environmental Stewardship Plan. See above CRSO section.

New Business

- a. Membership Coordinator Contract Review. The board discussed renewing the contract at the set rate of \$18/hr. ***A motion was made to approve extending the MSC's contract for another year (ending Dec 1, 2019), with the same conditions therein, by Loren Gitchel, seconded by Dave Ward, and passed by all present, except Bryon Fessler who abstained.***
- b. PM / RM “on the fly” improvement decisions. Russ Hickman asked for some leniency in getting things done for the upcoming improvements. This would include random decisions and monetary obligations under \$500 unless coming out of range master budget. The board agreed to this provided the PM/RM will report to the board at the next board meeting to tell us what was done. Otherwise, the club’s procurement policy will be followed.
- c. Purchasing clarification on items under \$500. The board discussed buying safety vests as an example of what can and cannot be bought with and without board approval. The board reminded everyone of the procurement policy.
- d. Nomination Committee. Brian Holder discussed from the By-Laws how the club could form a nominating committee to help get members to volunteer for club positions. This would allow the club to actively find members to help fill opening positions this summer: the following are up for grabs -- Secretary, Treasurer, At-Large (Matt Niehaus), and At-Large (Ben Price). ***A motion was made to elect Dave Ward, Steve Jessup, and Gary Caldwell to serve on the nomination committee by Jason Elliott, seconded by Loren Gitchel, and passed unanimously.***



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Executive Session – Not Needed

Adjournment

A motion was made to adjourn the meeting was made by Russ Hickman, seconded by Bryon Fessler and unanimously passed by the board at 9:00 PM.