

**Northern Colorado Rod & Gun Club**  
**Board of Director's Meeting**  
**November 15th, 2018**  
**Minutes**

**1. Call To Order**

The meeting was called to order on a *motion by Russ Hickman at 6:00PM, seconded by David Ward and passed unanimously.*

Board Members Present:

President Brian Holder

Treasurer Bryon Fessler

Range Master Russ Hickman

At-Large Ben Price

At-Large Gary Caldwell

Skeet/Trap Chair Jason Elliott

Defensive Pistol Chair David Ward

Steel Challenge Chair Steve Jessup

Board Members Not Present:

Vice-President Tom Petaja

Secretary Gregory Marzolf

At-Large Matt Niehaus

KYL Chair Loren Gitchel

Others In Attendance:

Assistant Range Master Dean Salier

**2. Approval of Agenda**

*Motion was made to remove "Rifle Range Long-Range Gongs Update" and "Tactical Bay One-Active-Shooter-At-A-Time update" while adding "locks" to "Cattle guard safety/gate safety" topic under Unfinished Business, by Russ Hickman seconded by Steve Jessup. Motion passed unanimously.*

**3. Member Forum**

Nothing.

**4. Officer Reports**

a. President.



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b. Secretary. *A motion to accept amended minutes removing 5 (b) and 6 (d) from last month's meeting dated October 18, 2018 and place them on file was made by Bryon Fessler, seconded by Ben Price and passed unanimously.*

c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of October 31, 2018. Per Board motion, we opened a sixth account at Wells Fargo for Rimfire and transferred \$1,000.00 into this account. Total cash on hand in the six accounts is \$216,865.13 with \$148,719.87 of that set aside in Reserves for the Rifle Range safety improvements. Income totaled \$419.18 and expenses totaled \$7,767.55 for the month. Income and expenses were normal for this time of year. We do not have any paid Instructors for the current year, so they should not be teaching any classes at the Club.

*A motion to accept the financials ending October 31, 2018 and place them on file for the auditor was made by Bryon Fessler, seconded by Ben price and passed unanimously.*

d. Range Master. Russ Hickman reported that 26 members were present at the November range clean up. All sign up sheets for range clean up have been scanned and forwarded to the Membership Services Coordinator.

## **5. Other Reports**

Bryon Fessler informed the board that he had received a grant for the club of 50 sets of safety glasses and hearing protection from Honeywell.

## **6. Unfinished Business**

a. Rifle Range Safety Improvements Update. During a meeting Tuesday, November 14, 2018, our landlords agreed to and signed paperwork allowing us to proceed with the rifle range improvements. By consensus of the board, Bryon Fessler will be immediately scheduling an engineering firm to complete drawings for the improvements on the rifle range. We received very positive feedback from the landlords about the Girl Scouts and Colorado Home School Association participation in the First Shots program.

b. Shotgun Safety Improvements Update/High House Issues. Jason will attempt repairs on the floor of the high house with some assistance during the next range



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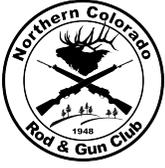
cleanup. About half of the pallet of clay pigeons were transferred from the high house to the trap bunker which should alleviate a significant amount of stress from the damaged floor. Brian Holder will be getting bids for fencing around the shotgun area.

c. Shipping Container Update. The new container has been cleaned, painted, locked and is ready for full utilization. The remaining old trailer is in the queue to be removed at first opportunity.

d. Cattle Guard/Gate Safety/Locks. The cattle guard at the main entry gate can be a hazard and members will be reminded to exercise caution when opening and closing the gate. We've had an issue with the 3 combination locks on the gate causing confusion among both members and contractors. In repeated attempts to open the wrong lock, our lock combination is being left on the other two locks. The landlords have requested that our lock be totally painted red to distinguish it from the other two. It is believed that the third lock not belonging to the club or the landlord is the property of the sister of our landlords.

e. Procurement Policy Implementation. ***A motion to accept implementation of the new procurement policy was made by Ben Price, seconded by Russ Hickman and unanimously approved by the board.*** The wording of the policy will continually be scrutinized for future revision as necessary.

f. Shotgun Thrower Repair/Replacement. The throwers are in need of maintenance, repair and possibly replacement. It is proving difficult to find anyone to maintain or replace these particular throwers. Replacement parts are also very difficult if not impossible to find. Jason Elliott and the board will be examining the possibility of replacing the existing throwers. David Ward suggested looking for used machines as an option if any can be found. Jason Elliott has obtained quotes from three different companies representing a variety of grades of quality. Bryon Fessler will also be looking at funding possibilities. We will be examining the quotes, information and budgeting issues more fully at December's board meeting. The high house is also in need of re-siding. Brian Holder is going to obtain quotes for the re-siding work. The activation cable is also in need of replacement and/or upgrading, possibly with a wireless system.



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g. Violation Notices. Certified letters will be going out to two individuals suspected of safety violations. Those cases will be heard and adjudicated at the December board meeting. The board will also be examining the process/steps for disciplinary matters and language in the by-laws with the goals of expediency and simplification.

**New Business**

No new business.

**Executive Session**

*A motion was made to go into executive session for the purpose of contract discussions by Bryon Fessler, seconded by Jason Elliott and unanimously passed by the board at 7:12PM.*

*A motion was made to come out of executive session by Gary Caldwell, seconded by Russ Hickman and unanimously passed by the board at 8:02PM.*

*A motion was made after executive session was concluded to offer "Sight In Days" to the public by Steve Jessup, seconded by Bryon Fessler and unanimously passed by the board.*

**Adjournment**

*A motion was made to adjourn the meeting by Gary Caldwell, seconded by David Ward and unanimously passed by the board at 8:03PM.*