



**Northern Colorado Rod & Gun Club**  
**Board of Director's Meeting**  
**July 19, 2018**  
**MINUTES**

## 1. Call to Order

*A motion to begin the meeting was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously.* The Meeting was called to order at 6:00 pm by Brian Holder.

Directors Present: Brian Holder, Tom Petaja, Bryon Fessler, Russ Hickman, Gregory "Bo" Marzolf, Gary Caldwell, Matt Niehaus, Frank Caruso and Jason Elliott.  
Directors Absent: Loren Gitchel and Steve Jessup  
Other Attendees: Dean Sailer (Assistant Range Master)

## 2. Approval of Agenda

*A motion to approve the amended agenda was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.* Changes included discussion on the lease extension with the Weavers, and a lesson's learned discussion regarding the Annual Meeting.

## 3. Member Forum

No members were present.

## 4. Officer Reports

- a. President. None.
- b. Secretary. Renewal is a very busy time for the Member Services Coordinator and Membership Committee that consists of the President, Secretary, Treasurer and two At-Large members. The Committee is doing an excellent job responding to member emails. As of today, 403 members have renewed (approximately 50%) and that number is slightly ahead of last year. 16 of the renewals were via paper and we mailed out 41 paper renewal packages in total. We encountered a serious issue with the range cleanup data from the previous MSC to the new MSC (e.g., incomplete printouts, missing paper records). 24 members were affected and luckily, these members attended multiple cleanups. In the end, 4 members should have received credit that did not (including the previous MSC and President) and we have since update their records and invoices. The final renewal reminder will go out the last week in July. As a reminder, please send all reports to the new Secretary going forward. *A motion to approve the Board meeting minutes for June 21, 2018 was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously.*
- c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of June 30, 2018. Total cash on hand is \$169,231.95 with \$134,037.99 of that set aside in Reserves for the Rifle Range safety improvements. Income totaled \$2,311.75 and expenses totaled \$15,948.05 for the month. Included in the income are Membership Dues of \$1,618.19 (test renewals for Board members). With respect to Membership Dues, PayPal charges us \$3.93 to process a \$125



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renewal and \$6.83 to process a \$225 renewal. The largest expenses this month were \$9,207.68 for Range Maintenance followed by \$1,272.56 for Supplies, \$980 for Legal, and \$973.09 for Postage. All other expenses are normal for this time of year. As reported at the Annual Meeting, we received an unqualified opinion (clean audit) on our review this year. ***A motion to accept the financials ending June 30, 2018 and place them on file for the auditor was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.***

- d. Range Master. The board discussed multiple items. Talk ensued regarding the need to repair the roof of the porta-potty from recent hail, the need for dirt work on the roads/parking areas, and the need for new facility keys for the new membership year. Comments were made that the green roofs look good – as do the new archery targets/covers.

## **5. Other Reports**

- a. Disciplines. Bryon Fessler reported on the Annual Rimfire Carnival scheduled for August 11, 2018 from 10 am to 1 pm with a \$10 admission. He is looking for 6 RSOs to help him conduct the event. Frank Caruso reported on NoCo TAC events and made a deal with Brian Holder to sell the shot-up target stands for \$20. Brian intends to fix them up so that they may be used again.
- b. Chief Range Safety Officer. Commented that he would be holding a RSO class on Saturday, July 21, 2018.

## **6. Unfinished Business**

- a. Rifle Range Safety Improvements. The club is still waiting on approval from the Weavers to proceed. Nearly all contractors have taken other jobs at this point. If approval is not obtained soon, it may be in the spring before we are able to get things going with the upgrades due to fall/winter weather.
- b. Guest Waiver Stations. The Range Master provided an update on the kiosks. ***A motion to not exceed another \$2,500 on top of the previously approved \$9,000 on the guest waiver stations was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously.***
- c. Rifle Range Long-Range Gongs. The board is looking for ways to get the rifle range surveyed so that the NRA can make a decision on what needs to get done in order to expand the range out to farther yardage while meeting range safety standards. A survey is one of the first things the NRA will need – and at the moment, we do not have one done for the gongs. There is also a concern that expanding the yardage might infringe on the Weaver Ranch and go beyond our lease that limits us to 14 acres. The range's actual footprint area will be determined with the survey.



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- d. Shotgun. Jason Elliott has worked to get the club a total of four shotguns. We now have two guns, and the other two are on back-order. We also discussed the need/plan to get a fence for the shotgun range, upgrade/update the high house, and also upgrade the ladder going up the high house to make it safer.
- e. Clean-up Credit for Disciplines. The board spent a long time talking about whether or not to delegate range cleanup credit to the Disciplines so that they might award range cleanup credit to those members going above and beyond in helping set-up and cleanup after the Discipline's events. ***The board eventually concluded with a motion made by Russ Hickman stating that in order to satisfy range cleanup credit a household member must do a range cleanup event as prescribed by the Range Master or pay the \$100 fee. The motion was seconded by Gary Caldwell, and the board unanimously agreed.*** Thus, the board has decided to NOT allow the Disciplines to grant this award.
- f. NSSA-NSCA Membership. Nothing to report.
- g. Weather Station. The board is looking at options to secure a proposal on adding a weather station on the club grounds. Currently the club's website links to a weather station at Bonner Peak – which is not always accurate as to what is actually happening at the club's location.
- h. Membership Coordinator. Marie Maderal, the club's Membership Services Coordinator, had to take leave to handle a death in the family. With her absence, no one was left to coordinate the renewal for members and invites for waitlist folks during this very busy time of the year. To account for this, ***a motion was made by Russ Hickman to transfer the club's contract from Marie Maderal to Sharon Fessler until Marie comes back from her bereavement on September 1<sup>st</sup>, 2018. The motion was seconded by Bo Marzolf, and the board unanimously agreed (Bryon Fessler abstained due to conflict of interest).***

***Another motion was made, this time by Bo Marzolf, to provide Marie Maderal a \$200 gift card to help offset her bereavement expenses due to the death in her family. Jason Elliott seconded the motion, and the board unanimously agreed (Bryon Fessler abstained due to conflict of interest).***

## **7. New Business**

- a. National Shooting Sports Month. A request was made by Bryon Fessler for the Disciplines to send him the dates of their events so he could submit them to the NSSF – the NSSF will then post the events on their national-level website for dissemination.
- b. Instructor Membership Fee for 2018-2019. This fee is in addition to the yearly \$125 membership fee. The club currently has 5 instructor members. ***A motion to approve***



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*a fee of \$150 was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously.*

- c. Member emails. Bryon Fessler expressed concern that the club might be sending out too many emails to the members. His concern was that mass-sending emails oftentimes flag them as junk by email carriers such as Google, Yahoo, Hotmail, etc. He asked that we be sensitive to this fact, and further asked that Russ Hickman include his range cleanup emails to the monthly email newsletter (when it timing allows) in an attempt to consolidate.
- d. Board Retreat. The annual board retreat will occur on September 28-29<sup>th</sup> at Red Feather Lakes.
- e. Shipping Containers. Russ Hickman suggested the club get rid of the existing truck trailers that are in bad shape (and a safety hazard) and replace them with Matson containers. The board concluded that more information was needed before making a decision to proceed—to include getting a bid on how much it would cost to get rid of the existing trailers.

Also, August 4<sup>th</sup>, 2018 at 0730 was selected for Disciplines storing items in those trailers to come out and inventory exactly what they have and want to keep. Brian Holder asked that the Range Master and all available Board members to also attend.

- f. Disciplines Participating in Range Repairs. Not discussed – other than the expectation is that Disciplines must attend range cleanups just like the rest of the members.
- g. Lease Extension. The club is sending the Weaver's a check for \$20,000, along with a new lease agreement, to renew the club's lease for next year.
- h. Annual Meeting Recap. The board looked for ways to make next year's Annual Meeting better by finding areas for improvement. The board concluded that the food was good, and there was plenty for the 65 households (approx. 150 people) that attended the meeting. Some discussion also occurred on whether or not to change the rule on the handgun prize—from "no need to be present," to "must be present to win." After some dialogue, the existing policy remained intact for next year based on the fact that a household (800 in the club) gets entered into the drawing each time they participate in a range cleanup. Thus, it seemed unfair to limit participation to only those that attended the meeting (65 households) when so many more worked to satisfy their range cleanup and get entered into the drawing multiple times.

**8. Executive Session – Not Needed**



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**9. Adjournment**

*A motion to adjourn the meeting was made by Bo Marzolf, seconded by Tom Petaja, and passed unanimously.* The meeting was adjourned at 9:01 pm.