



Northern Colorado Rod & Gun Club
Board of Director's Meeting
June 21, 2018
MINUTES

1. Call to Order

A motion to begin the meeting was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously. The Meeting was called to order at 6:01 pm by Tom Petaja.

Directors Present: Brian Holder (arrived later), Tom Petaja, Bryon Fessler, Russ Hickman, Gregory "Bo" Marzolf, Gary Caldwell, Matt Niehaus, Frank Caruso and Jason Elliott.

Directors Absent: Loren Gitchel and Mitch Graves

Other Attendees: Dean Sailer (Assistant Range Master), Steve Jessup (prospective Steel Challenge Discipline Chair), Stephanie Carusso, David Ward, Terri Ward, Jim Bliss and Nevin Seeger.

2. Approval of Agenda

A motion to approve the amended agenda was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously. Changes included moving up the Steel Challenge Discipline Chair and adding Shotgun Safety Improvements, Metal Roof Proposal, Cleanup Credit for Disciplines and Weather Station under New Business.

3. Member Forum

Jim Bliss wanted to discuss issues that had previously been decided upon by the Board. The Board listened but did not discuss the issues any further, referring Jim Bliss to the Board's written correspondence. David Ward expressed interest in becoming the Defensive Pistol Chair and the CRSO was asked to follow up with him.

4. Officer Reports

- a. President. None. The Board decided to move up the Steel Challenge Discipline Chair so that Steve Jessup could participate in the Board meeting. *A motion to appoint Steve Jessup as the new Steel Challenge Discipline Chair to replace Mitch Graves was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.* The Board thanked Mitch Graves for his volunteer service to the Club and welcomed Steve Jessup as a new Board member.
- b. Secretary. Board members received a packet the week before the Board meeting that included the agenda, minutes and other information. Feedback from Board members is that the process is working. We completed several membership renewal actions in preparation for going live on July 1. We revised the Household Membership Application for 2018 to include the Guest Policy, Hold Harmless Agreement and Range Safety Rules and tested it out on the Board members who chose to participate. We mailed the renewal reminder postcard and followed up with the 23 members who moved and did not let us know. We updated the paper renewal application for 41 members. We printed the backs on 800 cards. We have 403 people on the waitlist. *A motion to approve the amended Board meeting minutes for May 17, 2018 was made*



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by Gary Caldwell, seconded by Gregory "Bo" Marzolf and passed unanimously.

The only change was the addition of Jim Bliss and Tim Bliss under Other Attendees.

- c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of May 31, 2018. Total cash on hand is \$182,868.25 with \$134,034.68 of that set aside in Reserves for the Rifle Range safety improvements. Income totaled \$258.78 and expenses totaled \$7,859.86 for the month. Included in the expenses is \$1,545.12 for the printing of the 3,000 guest waivers and badges and \$872.50 for the steel lane markers for the pistol range and tactical bays. All other expenses were normal for this time of year. Finally, I delivered the financial records to the auditor. ***A motion to accept the financials ending May 31, 2018 and place them on file for the auditor was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously.***
- d. Range Master. Members put more tar on top of the lateral walls and installed new steel lane markers on the Pistol Range. Russ Hickman asked that Shipping Containers and Disciplines Participating in Range Repairs be added to next month's agenda. The Board discussed the need to inventory and mark tools and equipment.

5. Other Reports

- a. Disciplines. Bryon Fessler reported on the Annual Rimfire Carnival scheduled for August 11, 2018 from 10 am to 1 pm with a \$10 admission. There will be 16 stages including bowling pins, golf balls, playing cards, ducks, steel, zombies, splatter targets, etc. Every stage that you "win" gets you a raffle ticket good for numerous prizes including a handgun and a rifle. For more information, please visit the Club's website. Frank Caruso reported on NoCo TAC events and income and noted that some clip boards were missing.
- b. Chief Range Safety Officer. No update.

6. Unfinished Business

- a. Rifle Range Safety Improvements. Waiting on approval from the Weavers to proceed. Nearly all contractors have taken other jobs at this point.
- b. Guest Waiver Stations. The Range Master provided an update and thanked Ben Price for all his hard work and leadership in designing the kiosks and ordering all the materials. They plan to auger the holes later this week. ***A motion to spend \$9,000 (Not to Exceed) on the guest waiver stations was made by Gary Caldwell, seconded by Tom Petaja and passed unanimously.***
- c. Vacant Secretary Position. This item was deleted from the agenda.
- d. Rifle Range Long-Range Gongs. No update.
- e. Key Exchange Procedures. The Range Master finalized the new key sign out procedures which include no duplication or transfers and that you turn in your key at the end of your term or pay to rekey. ***A motion to accept the new key sign out procedures was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.***
- f. Membership Legal Opinion (deferred to Executive Session).



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- g. Steel Challenge Discipline Chair (moved to beginning of meeting).
- h. Shotguns for Skeet & Trap. Jason Elliott obtained three bids to purchase six shotguns (two 12 gauge, two 20 gauge and two youth) to be used as loaner equipment for his events. He later revised his equipment needs to a total of four shotguns. ***A motion was made to spend \$2,500 (Not to Exceed) to purchase of four shotguns (one 12 gauge, one 20 gauge and two youth) for the Club to be registered in Jason Elliott's name as the current Shotgun Chair to be returned at the end of his term, seconded by Russ Hickman and passed unanimously.***
- i. NSSA-NSCA Membership. Tabled until next month.

7. New Business

- a. Annual Meeting Prep. The Board discussed the logistics for the upcoming Annual Meeting. ***A motion to donate \$200 to the Royal Rangers (in care of River of Life Fellowship) for the use of a large tent for the annual meeting was made by Gary Caldwell, seconded by Steve Jessup and passed unanimously. A motion to contract with Schmickels for \$1,000 (Not to Exceed) to provide food and drinks for the Annual Meeting was made by Gregory "Bo" Marzloff, seconded by Tom Petaja and passed unanimously. A motion to purchase a \$500 gift certificate to be redeemed for a Glock 19 or retail equivalent at P.M. Guns & Supplies for the Annual Meeting was made by Tom Petaja, seconded by Matt Niehaus and passed unanimously.*** Additional preparations were discussed including the agenda, ballots, door prizes, etc.
- b. Tactical Rifle Course. Nevin Seeger presented a proposal for the Board's approval to conduct a Tactical Rifle Class on Tactical Bays 1 and 2. The course would include basic rifle training, familiarization with safety and range rules, education in the law, modern sporting rifles, shooting, etc. The Board would like this to be a test case and asked the CRSO to report back to the Board. ***A motion to approve Nevin Seeger's proposal, endorsed by the CRSO, to offer tactical rifle courses in Tactical Bays 1 and 2 with the limitations outlined in his proposal was made by Bryon Fessler, seconded by Russ Hickman and passed unanimously.***
- c. Shotgun Safety Improvements. The CRSO is attempting to get bids for the installation of fencing at the Shotgun Fields to comply with NRA Range Safety Rules. He estimated that 285 linear feet of fencing is needed and will continue to obtain bids for the Board to review at the next meeting.
- d. Metal Roof Proposal. The Range Master obtained bids to install metal roofs at the lower ranges. ***A motion to approve Paragon Roofing, Inc.'s proposal to roof all of the sheds, covers and kiosks on the lower ranges (except the high house) in metal green roofing for \$10,000 (Not to Exceed) was made by Jason Elliott, seconded by Gary Caldwell and passed unanimously.***
- e. Cleanup Credit for Disciplines. The President reminded discipline chairs to submit the members who they deem go "above and beyond" at their events to the Range Master to receive credit. This must be done before the range cleanup spreadsheet is finalized in June as that list is used to invoice members during the July renewal.



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f. Weather Station. Tabled until next month.

Gregory "Bo" Marzolf, Matt Niehaus and Steve Jessup had to leave at 8:05; however, the Board continued to maintain a quorum.

8. Executive Session

A motion to enter into executive session to discuss a legal issue was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously. The Board went into executive session at 8:08 pm. *A motion to come out of executive session was made by Bryon Fessler, seconded by Tom Petaja and passed unanimously.* The Board came out of executive session at 8:57 pm. The Board decided to begin the formal process of updating the Bylaws specifically as they relate to membership in the Club.

9. Adjournment

A motion to adjourn the meeting was made by Tom Petaja, seconded by Russ Hickman and passed unanimously. The meeting was adjourned at 9:38 pm.