



Northern Colorado Rod & Gun Club
Board of Director's Meeting
May 17, 2018
MINUTES

1. Call to Order

A motion to begin the meeting was made by Russ Hickman, seconded by Loren Gitchel and passed unanimously. The Meeting was called to order at 6:00 pm by Tom Petaja.

Directors Present: Brian Holder (arrived later), Tom Petaja, Bryon Fessler, Russ Hickman, Gregory "Bo" Marzolf, Gary Caldwell, Matt Niehaus, Loren Gitchel, and Jason Elliott

Directors Absent: Mitch Graves and Frank Caruso

Other Attendees: Dean Sailer (Assistant Range Master), Steve Jessup (prospective Steel Challenge Discipline Chair), Jim Bliss and Tim Bliss.

2. Approval of Agenda

A motion to approve the agenda was made by Gary Caldwell, seconded by Matt Niehaus and passed unanimously.

3. Member Forum

Member #1100001043 voiced concerns regarding Member #1100001045's ability to attend a range cleanup given his disability. The Board spent a great deal of time discussing this subject.

4. Officer's Reports

- a. President. None.
- b. Secretary. Board members received a Board packet the week before the meeting that included the agenda for the meeting, minutes from the previous meeting, shooting discipline reports and other information. The Board discussed the process, deadlines and what should be included in the reports. We are gearing up for membership renewal in July. We finalized the dates for the safety orientations (September 15, 16 and 22 at 2pm). We tested the waitlist (377 people) by sending an email explaining the process. The email had a 72% open rate and we now have lots of cleanup to do as a result (e.g., corrections, deletions, bounces). We inventoried all supplies. Next month we will mail the renewal reminder postcard to current members and update the electronic waivers. *A motion to approve the Board meeting minutes for April 19, 2018 was made by Russ Hickman, seconded by Gary Caldwell and passed unanimously.*
- c. Treasurer. A Balance Sheet and Income Statement were provided to all Board members with figures as of April 30, 2018. Total cash on hand is \$190,469.33 with \$134,031.27 of that set aside in Reserves for the Rifle Range safety improvements. Income totaled \$3.72 and expenses totaled \$5,575.94 for the month. Included in the expenses is our D&O insurance for \$1,050.83. All other expenses were normal for this time of year. Our fiscal year ended on April 30, 2018 and the financial records will be delivered to the auditor later this month. *A motion to*



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accept the financials ending April 30, 2018 and place them on file for the auditor was made by Bryon Fessler, seconded by Loren Gitchel and passed unanimously.

- d. Range Master. 73 people attended the May range cleanup and we accomplished a lot of tasks. We need to procure some leaf rakes to help pick up the broken clays.

5. Other Reports

- a. Disciplines. Steve Jessup is going to take Mitch Graves' place as the Steel Challenge Discipline Chairperson as soon as he completes his RSO training. Jason Elliott would like to discuss purchasing shotguns for skeet & trap and possible NSSA-NSCA affiliation at the next meeting.
- b. Chief Range Safety Officer. None.

6. Unfinished Business

- a. Rifle Range Safety Improvements. Bryon Fessler and Gregory "Bo" Marzolf met with the Susan and Maureen Weaver on May 8, 2018 to discuss the proposed safety improvements. The Weavers are very supportive of the changes and will get back to us regarding their decision, concrete being the main issue. The front gate cattle guard belongs to Colorado Lien, not the Weavers.
- b. Guest Waiver Stations. The Weavers are very supportive and understand the joint liability posed by guests who currently do not sign waivers. The Range Master is following National Park Service plans for the kiosks.
- c. Vacant Secretary Position. Gregory "Bo" Marzolf agreed to run for the Secretary position at the annual meeting.
- d. Updates to Range Safety Rules. This subject was discussed at great length and the Board made several changes. *A motion to approve the revised Range Safety Rules was made by Gary Caldwell, seconded by Russ Hickman and passed unanimously.* Shooting discipline chairs were reminded that the Board approves the Range Safety Rules. The additional "rules" for skeet and trap will be removed from the wall in the Shotgun/Instructor shed.
- e. Rifle Range Gongs. The Range Master reported that we lease 14 acres of land but that the long-range gongs take us out to 17 acres or more. He removed the gongs at 300 yards for repair and they will be reinstalled at the next range cleanup. The President contacted the NRA Range Technical Team as these advisors provide on-site assistance to shooting range facilities in the field of shooting range development, design and operations.
- f. Range Cleanup Sign-In Sheet – False Representation. This item was addressed under Member Forum.
- g. Key Exchange Procedures. The Range Master is creating new sign out procedures and limiting instructor and shooting discipline access going forward.

7. New Business

- a. Meeting with the Weavers. This item was addressed under Rifle Range Safety Improvements. The President will follow up with the Weavers in a week or so.



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- b. Legal Representation. The Board reviewed the legal representation proposal submitted by Nevin Seeger of Seeger Law. The Board has been without legal representation for several years after the passing of the Club's previous lawyer. ***A motion to approve the agreement between Seeger Law and NCRGC was made by Gary Caldwell, seconded by Gregory "Bo" Marzolf and passed unanimously.***
- c. Membership Legal Opinion. ***A motion to obtain a legal opinion on all memberships being subject to Board approval was made by Russ Hickman, seconded by Loren Gitchel and passed unanimously.***
- d. Gate Closer to Discipline Areas. Shooting discipline chairs were reminded to make sure that all gates are locked and to take more ownership of their areas.
- e. Personal Targets at Rifle Range. The Board is continuing with its previous decision to focus on a 300-yard rifle range. Tom Petaja found .460 magnum cartridges on the Pistol Range and voiced concern about the steel lane markers, noting that these rounds travel over 2,000 feet per second with a 300-grain load. Matt Niehaus stated that it shouldn't be a problem and that the AR550 steel can handle it.
- f. Shotgun Hulls Outside of Fence Perimeter. The Range Master reported finding hulls outside of the fence perimeter. The Board concluded that this is likely the result of moving the manual throwers closer to the gulley area.

8. Executive Session

A motion to enter into executive session to discuss a membership issue was made by Gregory "Bo" Marzolf, seconded by Russ Hickman and passed unanimously. The Board went into executive session at 8:38 pm. ***A motion to come out of executive session was made by Bryon Fessler, seconded by Gary Caldwell and passed unanimously.*** The board came out of executive session at 9:01 pm. ***A motion was made by Loren Gitchel as follows "The Board reviewed the request from members 1100001043 and 1100001045 for a waiver and decided to uphold the Club's policy regarding range cleanups; specifically, Household memberships must participate in at least one range cleanup each year or pay a fee," seconded by Gary Caldwell and passed unanimously.*** The interim-Secretary was directed to author a letter to these members for the President's signature.

9. Adjournment

A motion to adjourn the meeting was made by Gregory "Bo" Marzolf, seconded by Jason Elliott and passed unanimously. The meeting was adjourned at 9:02pm.