

Northern Colorado Rod & Gun Club

Board Meeting Minutes

Date: January 18, 2018

In Attendance: Board Members: Tom Petaja, Jason Elliott, Frank Caruso, Gary Caldwell, Bryon Fessler, Russ Hickman, Loren G. Gitchel, Dean Sailer, Brian Holder
Other Attendees: Cam Rogers, Todd Massey, Stephanie Caruso, Andrew Norris, Marie Maderal, Charlie Kokesa

The Meeting was called to order at 6:01pm by Tom Petaja

1. Member Comments: The Board was asked why the club was enrolled in the Civilian Marksmanship Program. The member was told enrollment occurred because a member of the club requested that we join and volunteered to fill out all the paperwork involved.

2. Reports: a) President – was postponed until later in the meeting.

b) Secretary – an update of Membership Services was given by Marie Maderal (MSC), she requested to reach out to those members who have “opted out” of receiving emails from Constant Contact and was told to do so. Details are in the attached report.

c) Treasurer – provided Balance Sheet and Income Statement with figures as of November 30, 2017 and December 31, 2017. Discussed balances of income and expenses, updates of personnel on accounts, new forms (mileage and reimbursement), outstanding paperwork from contractors, and returned check. Details are in the attached report. Frank Caruso asked if Defensive Pistol and NOCO TAC could be separated and was told yes – the change will be made to future balance sheets.

- Bryon Fessler moved and Russ Hickman seconded to accept the financials ending November 30, 2017 and December 31, 2017 and place them on file for the auditor. The motion passed unanimously.

d) RSO – Russ Hickman reported safety issues were in the last Newsletter (picnic tables moved and clays on the Pistol Range) and everyone was reminded to re-focus on Range Safety - there will be more on this in future newsletters. A reminder to be careful when using the ATV was also given due to what appears to be scratches to the seat.

Member Andrew Norris asked, “When is the RSO at the range?” and was told that all instructors are RSOs and due to the safety issues, the Range Master and Assistant Range Master are intentionally keeping their schedules random as well as conducting spot checks of badges.

3. Discipline Reports: NOCO TAC: Frank reported no income/expense, changes to set up times and fees, addition of a new division PCC which will follow the same safety protocols. Details of all changes will be posted on the website when they are finalized.

Member Charlie Kokesa questioned the Board concerning use of custom built pistols and their use on the Range. Brian Holder arrived and took control of the meeting. Discussion followed concerning appearance and velocity and it was decided to have the RSO clarify the definition and use of PCC options, and make this an agenda item in March.

SHOTGUN: Jason Elliott clarified the spelling of his name (it was incorrect in the last Newsletter) and reported that the fields will need to be raked – discussion of Discipline Chair procedures (Reports to Secretary for distribution prior to Board Meeting) and Equipment training followed. It was determined that the ATV would be used to rake the

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field and an Equipment Sign Off would be created as well as the need for all Discipline Chairs and Contractors to create a book of Standard Operating Procedures.

- 4. Old Business:**
 - a)** First Aid and CPR Class will be held on Saturday, January 20, 2018 and we are expecting 11-14 people to attend. The RSO Class will be held on February 10, 2018 and will change to include a “Practical” at the NCRGC Range at approximately 2pm – all certified RSOs are welcome to join. The CRSO would like to incorporate the new Range Guidelines (which will be discussed later in the meeting) in this class and would like to offer the class annually.
 - b)** A meeting with the Weavers will be scheduled for March to discuss the Rifle Range Safety Improvements
 - c)** Removed from agenda
 - d)** Already covered in item **4. a)**

- 5. New Business:**
 - a)** Russ Hickman (RM) reported wind damage to left side covering and requested permission to remove the roof and the back tables due to safety concerns. Discussion of permissions and Phase I improvements followed, and it was decided that the RM’s request falls under Range Maintenance and therefore does not need the Board’s permission – before and after pictures were requested for our files.
 - b)** Brian Holder read the Webmasters quarterly report and will ask that web updates take place within 24 hours.
 - c)** Yearly collection of all documents will take place at the January Board Meeting all missing documents should be brought to the February Meeting. The MSC will be responsible for annual reminders.
 - d)** Brian Holder discussed the proposed updated Range SOP to be used at the RSO class in February, added to the website, and copies made to keep by the First Aid Kit at the Range.
 - Gary Caldwell moved and Bryon Fessler seconded a motion to adopt the Range SOP “as of” January 18, 2018. The motion passed unanimously.
 - e)** Proposed changes in NCRGC Membership was discussed at length covering liability concerns, NRA best practices, guest waivers, definitions, revenue changes, etc., and it was decided that Bryon Fessler would take all suggestions and submit a new proposal to the Board at the February meeting with the goal of finalizing any changes to the NCRGC Bylaws and calling a special member meeting in March to explain the changes in NCRGC Bylaws prior to reenrollment in July.
 - f)** Discussion of a possible change to the Board Meeting venue – decision to remain at Mulligan’s except for special member meetings due to the expected number of participants.
 - g)** Question was asked if Board Members can ask for a second form of ID – yes if RSO trained. Suggestion made to add this to the NCRGC Bylaws and add the ARM to list of people with this authority. Suggestion made to incorporate pictures on all badges. Suggestion made of having a RSO follow-up class bi-annually or quarterly.

Loren Gitchel moved to adjourn, Russ Hickman seconded and the motion passed unanimously. The Meeting was adjourned at 8:35pm.