

**Northern Colorado Rod & Gun Club (NCRGC)**  
**Injury Report Form**

*(Please print legibly and fill out as much information as possible)*

Name of Person Injured	Date of Injury
Address	Time of Injury
Telephone # (Day)	Telephone # (Night)
Describe nature and extent of injury (specify parts of body):	
Describe how the injury occurred:	
Describe first aid given:	
First aid was provided by (include names and phone numbers):	
Disposition (specify name of hospital, telephone numbers, time of transport, etc.):	
Notification of next of kin (specify time, person contacted, and method):	
Location of incident and conditions of area:	
Was protective equipment worn (if applicable)?	

*Continued on Reverse*

Describe steps taken to preserve the scene (equipment, photographs, etc.):

**Witness Statements (interview witnesses separately). Use attachments if needed.**

Witness Name	Statement Attached Yes ___ No ___
Witness Address	Witness Telephone #

Witness Name	Statement Attached Yes ___ No ___
Witness Address	Witness Telephone #

**Notes and Comments. Use attachments if needed.**

**Injury Report Completed By:**

Name	Date
Address	Telephone #
Signature	

**Turn in this form to the Chief Range Safety Officer (CRSO) within 24 hours after the incident.** Go to the NCRGC website ([www.ncrgc.org](http://www.ncrgc.org)) and then NCRGC Leadership to find the contact information for the CRSO.